# छत्रपति शाहू जी महाराज विश्वविद्यालय, कानपुर



# CHHATRAPATI SHAHU JI MAHRAJ UNIVERSITY, KANPUR

# (पूर्ववर्ती कानपुर विश्वविद्यालय कानपुर) Formerly Kanpur University, Kanpur – 208024

# A Documentary Support

For

Metric No. - 1.1.1

# **Programme Outcomes & Course Outcomes**

Under the

Criteria - I

(Curriculum Design and Development)

Key Indicator - 1.1

In

Metric No. – 1.1.1

**Bachelor of Commerce (Honors)** 

Internal Quality Assurance Cell CSJM University, Kanpur (Registrar)
C.S.J.M.University
Kanpur
REGISTRAR
REGISTIVERSITY
C.S.J.M. UNIVERSITY

# **Department of Commerce B.Com (Hons)**

**B.COM HONS'** is a 3 years full time programme. The course structure and programme ordinance are as follows:

Programme Outcomes (PO)
Programme Specific Outcome (PSO)
Course Outcomes (CO)

# **Programme Outcomes (PO)**

**PO1:** This Program Could Provide Industries, Banking Sectors, Insurance Companies, Financing companies, Transport Agencies, warehousing etc., well trained professionals to meet the requirements of National and International market.

**PO2:** After completing graduation, Students Can Get skills Regarding Various Aspects LikeMarketing Manager, Selling Manager, Overall Administration abilities of the Company.

**PO3:** Capability of the students to make decisions at personal & professional level will increase after completion of this course.

**PO4:** Students can independently startup their own business across the globe.

**PO5:** Students can get thorough knowledge of finance and commerce.

**PO6:** The knowledge of different specializations in accounting, costing, banking and finance With the practical exposure helps the students to stand in organization.

# **Programme Specific Outcome(PSO)**

**PSO1:** After completing 3 years (six semesters) for B.Com Honours Students would gain a through grounding in the fundamentals of Commerce.

**PSO2:** The Commence focused curriculum offers a number of specialisation and practical exposures which would equip the student to face the modern day challenges in Commerce and Business.

**PSO3:** The all-inclusive outlook of the course offer a number of value based and job orient-ed courses ensures that Student are trained into up to date.

**PSO4:** Student will be able to demonstrate the progress learning of various tax issue and tax reforms related to Individual. Student will able to demonstrate knowledge in setting up a computerised set of Accounting Books.

**PSO5:** Student will demonstrate progressive affective domain development of values, the role of Accounting in society and business.

**PSO6: Student** will earn relevant Financial Accounting career skills, applying both Quantitative and Qualitative Knowledge to their future career in business.

**PSO7:** Student will be able to prove proficiency with the ability to engage in competitive examslike CA, CS, CMA and other courses.

**PSO8:** Student will be able to recognise features and roles of businessmen, entrepreneur, managers, consultant which will help learners to process and other soft skills and toreact aptly when confronted with critical decision making.

#### COURSE STRUCTURE:

The programme shall be of 3 years duration i.e. 1st, 2nd & 3rd

year. Each year consists of 2 semesters.

The list of papers offered during1st,2nd & 3rd year of the programme shall be as follows:

# **Local Regional National Global**

# **FIRST YEAR**

# 1<sup>st</sup> Semester

PAPER CODE	PAPER NAME	INTERNAL MARKS	EXTERNAL MARKS
BCH101	Financial Accounting	25	75
BCH102	Financial Mathematics	25	75
BCH103	Business Environment	25	75
BCH104	Principles of Economics	25	75
BCH105	Communicative Skill	25	75
BCH106	Essentials of Management	25	75
	TOTAL MARKS	150	450

# 2<sup>nd</sup> Semester

PAPER	PAPER NAME	INTERNAL	EXTERNAL
CODE		MARKS	MARKS
BCH201	Statistical methods	25	75
BCH202	Management information system	25	75
BCH203	Organizational behaviour	25	75
BCH204	Business economics	25	75
BCH205	Indian economy and public finance	25	75
BCH206	Business policy	25	75
BCH207	Comprehensive viva-voce	_	100
	TOTALMARKS	150	550

# **SECOND YEAR**

# 3rd Semester

PAPER	PAPER NAME	INTERNAL	EXTERNAL
CODE		MARKS	MARKS
BCH301	Cost Accounting	25	75
BCH302	Banking Operations Management	25	75
BCH303	Operations Management	25	75
BCH304	Marketing Management	25	75
BCH305	Company Law & Secretarial Practice	25	75
BCH306	Business Laws	25	75
	TOTAL MARKS	150	450

# 4<sup>th</sup> Semester

PAPER CODE	PAPER NAME	INTERNAL MARKS	EXTERNAL MARKS
BCH401	Management Accounting	25	75
BCH402	Human Resource Management	25	75
BCH403	Operations Research	25	75
BCH404	Income tax law and accounts	25	75
BCH405	Financial Management	25	75
BCH406	International Finance	25	75
BCH407	Comprehensive viva -voce	-	100
	TOTAL MARKS	150	550

# **THIRD YEAR**

# 5<sup>th</sup> Semester

PAPER	PAPER NAME	INTERNAL	EXTERNAL
CODE		MARKS	MARKS
BCH501	Industrial Laws	25	75
BCH502	Consumer Behaviour and advertising management	25	75
BCH503	Insurance and risk management	25	75
BCH504	Corporate Accounting	25	75
BCH505(AFS)	Specialized Accounting Or	25	75
BCH505(ITEM)	International Business Environment		
BCH506(AFS)	Financial institution & services	25	75
BCH506(ITEM)	Or International business		
BCH507	Summer internship report & viva-voce	-	100
BCHNC508	Foreign language (German// French/Chinese) (non-credit)	-	-
	TOTAL MARKS	150	550

# 6<sup>th</sup>Semester

PAPER CODE	PAPER NAME	INTERNAL MARKS	EXTERNAL MARKS
BCH601	Goods and services tax in India	25	75
BCH602	Audit Procedures and standards	25	75
BCH603	Business ethics and corporate governance	25	75
BCH604	Entrepreneurship and Project Management	25	75
BCH605(AFS) BCH605(ITEM)	GST accounting: Procedure and software operation Or Foreign trade procedures and documentation	25	75
, ,	ū i	25	75
BCH606(AFS)	Security analysis and portfolio management	23	13
BCH606(ITEM)	Or Contemporary issues in International trade		
BCH607	Case study project and viva –voce	-	100
	TOTAL MARKS	150	550

# **BCH 101 FINANCIAL ACCOUNTING**

Subject code	Subject name	CO no.	Course outcomes
		BCH-101.1	To know about the basic introduction of Accounts with its Fundamental basics.
BCH-101	FINANCIAL	BCH-101.2	To understand them earning of Financial Statement with special reference To Gross Profit, Net Profit, Assets, Liabilities and Capital. The necessity of providing Depreciation and its calculation.
	ACCOUNTING		
		BCH-101.3	To understand the working of Hire Purchase and Installment system. And Accounting of the Branch and Lease.
		BCH-101.4	Preparations of Accounts in Shipping Transport, calculation of claims against Insurance company and accounts of Royalty.

**Unit I**: Accounting: Definitions, Functions, Objectives Nature and Scope Limitation Branches. Accounting as an information system. Accounting Principles- concepts and conventions. Accounting standards- Indian and International Context. Basic Accounting Process- Journal, Ledger Trial Balance, Double Entry System, Systems of Accounting. **Unit II:** Business Income: Measurement, concept of Capital and Revenue. Final Accounts of Non- Corporate Entities. Final Accounts of Non-Profit making Organizations. Accounting for Depreciations.

Unit III: Hire Purchase System, Installment Payment System, Branch Accounting, Lease Accounting.

Unit IV: Voyage Accounts, Accounting for Insurance Claims, Royalty Accounts.

#### **Recommended Books**

- Financial Accounting S.N. Maheshwari Vikas Publishing House; Sixth edition, 2018
- Advanced Accounting Vol I R.L. Gupta & Radha Sawami Eighth Edition: 2022, SULTAN CHAND & SONS Educational Publishers
- Modern Accounting Mukherjee & Hanif (Volume I), 3rd Edition 2018, Mohammed Hanif, Amitabha Mukherjee

#### **Reference Books**

- The Essence of Financial Accounting- Chadwick, L. PHI, 2nd Edition
- Financial & Managerial Accounting- Jan Williams, Sue Haka, Mark Bettner, Joseph Carcillo.
- Financial and Management Accounting: An Introduction, Bierman, H. MacMillian, New York

#### **Website Link**

- <a href="https://www.coursera.org/learn/wharton-accounting">https://www.coursera.org/learn/wharton-accounting</a>
- https://www.similarweb.com/top-websites/finance/accounting-and-auditing/

# **BCH102 FINANCIAL MATHEMATICS**

Subject code	Subject name	CO no.	Course outcomes
		BCH-102.1	The purpose of this course is to provide a reasonably thorough Introduction to the broad range of The fundamentals of interest rates
BCH-102	FINANCIAL MATHEMATICS	BCH-102.2	Firstly, you will have an Understanding of some of the approaches used in financial management. The outcomes of the course are twofold.
		BCH-102.3	Time value of money, valuation of annuities, valuation of securities And investment decision making.
		BCH-102.4	You will have an awareness of Some practical aspects used in Valuation of securities

**Unit I:** Fundamental concepts of Financial Mathematics: Simple and compound interest. Kinds of interest rates: Effective rate, nominal rate and force of interest rates: Effective rate, nominal rate and force of interest. Calculation of accumulated value using different kinds of interest rates.

**Unit II:** Present value calculation and discount rate. Nominal rate of discount and its relationship with effective rate of discount. Equation of payments interest & Discount. Interest computation product method.

**Unit III:** Valuation of annuities: Present value of annuity. Present value of annuity payable time in a given period. Present value of deferred annuity. Present value of varying annuity. Accumulated Value of Annuity. Accumulated value of annuity payable p time in a given period.

**Unit IV:** Analysis of annuity, Calculation of capital component and interest, Component in instalments. Outstanding liabilities after nth installment, Sinking fund. Reserve value of a policy, free policy. Surrender value of policy, Valuation of securities.

#### **Text Books**

- Financial Mathematics: B.L. Bajpai, New Royal Book Company
- Financial Mathematics: Dr. S.P. Gupta, Sahitya Bhawan, 2022

#### Reference books

- Financial Mathematics: A. Lenin Jothi, Himalaya Pub, 2015
- Financial Mathematics: Sankalp Srivastava, New Age Publication, 2011

#### **Website Link**

- https://www1.maths.leeds.ac.uk/~jitse/math1510/notes-all.pdf
- https://www.researchgate.net/publication/328630014\_Financial\_Mathematics\_Lecture\_Notes\_II

#### **BCH-103 BUSINESS ENVIRONMENT**

Subject code	Subject name	CO no.	Course outcomes
		BCH-103.1	The topics of this curriculum centre around building capability among students to become well-versed with all the elements and factors that have a bearing on business.
BCH-103	BUSINESS ENVIRONM ENT	BCH-103.2	The discipline also aims to bring clearer understanding to students about the past, present and future scenarios of business in our country.
		BCH-103.3	This course is to provide a reason apply thorough understanding of the dynamic situations to which a business is exposed.
		BCH-103.4	Get better insights into the legal set up of the country which would enhance the knowledge of students and will help to set up their own business

**Unit I:** The concept of Business Environment, its significance and Nature, Matrix of Different Environmental Factors. The process of Environmental Scanning, Basic Philosophies of Capitalism and Socialism with their variants

**Unit II:** The Politico-Legal Environment, The relationship between Business and Government in India, An introduction to some important business laws like The Competition Act, 2002, Industries (Development and Regulation) Act, FEMA, SEBI, the Fugitive Economic Offenders Act, 2018, The Changing Dimension of these Laws and their impact on Business.

**Unit III:** The Economic Environment, Strategy and planning in India. The concept of mixed economy, the public Sector-and the private sector and their changing Roles. The Industrial Policy in India in recent years. The new Economic Policy- Liberalization, Globalization and privatization and their impact on businesses, The Monetary Policy and Fiscal Policy and Union Budget as an instrument of growth and their impact on business. Foreign Trade Policy.

**Unit IV:** Socio-Cultural Environment in India, Salient features of Indian Culture and Values and their Implications for Industrialization and Economic growth, New Demand for Consumer Industries; theory of Consumerism, Development of Business Entrepreneurship in India, Social Responsibility of Business, Policy for Research and Development in India. The Problem of Selecting Appropriate Technology. The Multinationals as a source of Technology.

# **Text BOOK**

• Dr. VC SINHA: Business Environment, Sahitya bhawan publication, 2020

#### REFRENCE BOOK

- Cherunilum, Francis, Business Environment, Himalaya Publishing House Dutta and Sundaram, Indian Economy, S. Chand and Co.
- M.J., Business Environment, RBSA Publishers, Jaipur, 1996.

# Websites

- Wikipedia
- Squarespace

#### **BCH-104 PRINCIPLES OF ECONOMICS**

Subject code	Subject name	CO no.	Course outcomes	
BCH-104	Principles of Economics		RCH 104 1	Introduction to a broad range of economic concepts, theories and analytical techniques. It considers both micro economics - the analysis of choices made by individual decision-making units (households and firms) and macro economics.
		BCH-104.2	To develop students critical thinking and analytical abilities as well as to understand economic principles and how they relate to the world we live in.	
		^		To make students understand how and why markets (one important mechanism for allocating scarce resources) work, whythey may fail to work, and the implications for social policy of both their successes and failures.
		BCH-104.4	To introduce students to the difference between economic growth and development, highlighting that there is no single cause for economic progress, but that a combination of factorsamong them the improvement of physical and human capital, the reduction of inequality, and institutions.	

Unit I: The meaning and definition of economics: Adam smith, Marshall and Samuelson. Methods of economics

: Inductive v/s Deductive methods, Micro v/s Macro Economics. Concept of equilibrium – Stable, unstable and neutral equilibrium, significant of elasticity of demand in Business Decisions. Demand estimation and demand forecasting. Indifference curve technique some application of indifference curve. Utility analysis – total, marginal and average utility. Law of diminishing marginal utility and law of equi marginal utility.

**Unit II:** Consumer behavior: Indifference curve analysis, Budget line, Consumers equilibrium. Price income and substitution effect, PCCs and ICCs. Consumer surplus. Concept of demand and supply, individual and market demand curve, derivation of demand curve. Law of demand, movement verses shift in the demand curve. Elasticity of demand - price, income and cross elasticity, factors affecting elasticity of demand.

**Unit III:** Production: meaning and factors of production, concept of long run and short run for a firm, Law of variable proportion, return to scale. Cost of production: explicit and implicit cost, actual and opportunity cost, accounting and economic cost, social and private cost, short run and long run cost, cost curves. Concept of revenue: Total marginal and average revenue. Market: Perfect competition, Monopoly, and Imperfect competition – features and equilibrium of firms in the short and long run period.

**Unit IV:** Theory of distribution: Concept of Rent, Wages, Interest and Profit. Theory of rent, theory of wages, marginal productivity theory and modern theory of wages, backward bends supply curve. Theory of interest: Classical theory, Loan able funds. theory and liquidity preference theory of interest. Theory of profit: Innovation theory, risk bearing theory and uncertainty bearing theory of profit.

# **Recommended Books**

Principles of Economics; By Pearson (Author)

Principles of Economics; By N Gregory Mankiw(Author)

Principles of Economics; By Deviga Vengedasalam(Author), Karunagaran

Madhavan(Author)Principles of Economics; By Dr. S.R. Myneni(Author)

An Analysis of Its Past, Present & Future by Vitali Bourchtein (2011)

# Websites:

 $\underline{https://d3bxy9euw4e147.cloudfront.net/oscms-prodcms/media/documents/Principles of Economics-LR.pdf}$ 

https://www.stern.nyu.edu/sites/default/files/assets/documents/con\_042988.pdf

http://www.library.fa.ru/files/marshall-principles.pdf

 $\underline{http://zalamsyah.staff.unja.ac.id/wp-content/uploads/sites/286/2018/02/1-principles-of-microeconomics-by-n-gregory-mankiw5th-ed.pdf}$ 

 $\frac{http://zalamsyah.staff.unja.ac.id/wp-content/uploads/sites/286/2018/02/1-principles-of-microeconomics-by-n-gregory-mankiw5th-ed.pdf$ 

#### **BCH-105 COMMUNICATIVE SKILL**

Subject code	Subject name	CO no.	Course outcomes
		BCH-105.1	• The course is designed to empower students to carry out day to day communication at the work place by adequate understanding of various types of communication to facilitate efficient interpersonal communication.
BCH-105	5 COMMUNICATIVE SKILL	BCH-105.2	Conduct all business activities related to the work place with technical efficiency. Contribute positively to the overall growth of the organization.
		BCH-105.3	The course is designed to develop competence in communication skills related to production & presentation of messages in multiple for mats & understand the importance of body language.
		BCH-105.4	They will understand the barriers to effective communication and learn to remove them. Students will become masters of Formal and Informal Communication. To develop the writing skills of the students so that they are capable of Communicating efficiently.

**Unit I:** Introduction to the essentials of business communication: Communication: Oral & Written (Meaning, Advantages/Disadvantages, Types). Oral communication, making oral presentations. Correspondence: types and essentials of letter writing, handling correspondence. Communication: definition, main features, classification of communication, barriers to communication. Typing and Duplicating.

**Unit II:** Commercial correspondence: drafting rules, style and construction, significant commercial terms and phrases. Drafting: Letter of Inquiry, Letter of Quotations, Letter of Order, Letter of Execution of Order, Letter of Complaint, Letter for Collection, Letter for Agency, Circular letter.

**Unit III:** Official Correspondence: Styles and construction, Types of official letters. Drafting: Official Letters, Demi-official Letters and Circulars. Writing Editorial Notes on a Commercial Topics, Letter to Editor on a Commercial or Economic Topic, Writing Press Communiqués/Notes, Media Script Writing, Writing Advertisement Copy, Journalistic Report Writing.

**Unit IV:** E-correspondence, writing minutes of company meetings. Summarizing annual report of companies. Presentations for board and client meetings. Writing reports on: field work/ visits to industries /business concerns etc. business negotiations. Writing a project report, citing references, and using bibliographical and research tools.

#### **Recommended Books**

- Debashish S.S.&Das B., Business Communication, Prentice Hall India.
- K.K. Sinha, Business Communication, Galgotia Publishing Company, New Delhi.
- C.S. Rayudu, Media and Communication Management Himalaya Publishing House, Bombay.
- Rajendra Pal and J.S. Korlhalli ,Essentials of Business Communication, Sultan Chand & Sons, New Delhi .R.K. Madhukar, Business Communication, Vikas Publishing House Pvt. Ltd.
- RC Sharma & Krishna Mohan, Business Correspondence and Report Writing,

#### BCH106 ESSENTIALS OF MANAGEMENT

Subject code	Subject name	CO no.	Course outcomes
	ESSENTIALS OF MANAGEME NT	BCH-106.1	The purpose of this course is to provide a reasonably thorough Understanding of the areas of Management discipline.
		BCH-106.2	To get better insights towards leading An organization.
BCH-106		BCH-106.3	The topics of this curriculum centre around building capability among students.
		BCH-106.4	To build an understanding towards the Nitty gritty of managing an organization. It will also help to develop Entrepreneurial skills.

**Unit I:** Definition, Nature, Scope and significance of Management, the evolution of Management thought, Approaches of management, contributions of F.W. Taylor, Henri Fayol, Chester Bernard to Management Science. Hawthorne experiment. Functions of a manager. Social responsibility of Managers, Values and Ethics in Management.

**Unit II:** PLANNING: Definition, Nature, Scope and significance of Planning, Objectives, Steps of Planning, Decision making as key step in planning. The process and techniques of Decision Making, Long Range Planning, Strategies and policies.

**Unit III:** ORGANISING: Definition, Nature, Scope and significance, Approaches to Departments, Line and Staff relationship. Delegation and Decentralisation, Committee system, determinants of effective organizing, Staffing nature and significance, Selection, Appraisal and Development of Mangers, Coordination, Managerial Effectiveness.

**Unit IV:** DIRECTING AND CONTROLLING: Issues in managing Hunan factors, Motivation - nature, scope and significance, Theories and techniques, communication, - Definition and significance, Communication Barriers, Building effective communication system. Leadership: Style & Theories, Definition and Elements of Control Techniques, Determinants of an effective control system.

# **Recommended Books**

#### A. Text Books:

1. Principles of Management: Dr. S c Saxena(2019) Sahitya Bhawan publishers.

#### **B. Reference Books:**

- 1. Essentials of Management: Harold Koontz, Heiriz, Weihrich (2012, 11th Edition) McGraw Hill publishing House.
- 2. Principles & Practice of Management: L M Prasad (2019 10th edition) Sultan Chand & Sons

#### C. Websites for reference:

- 1. Wikipedia.in
- 2. Britannica.in

#### **BCH 201 STATISTICAL METHODS**

Subject code	Subject name	COno.	Course outcomes
		BCH-201.1	To give knowledge about the working of statistical methods. Statistical method is a course dealing with Statistical concepts.
BCH-201	STATISTICAL METHODS	BCH-201.2	Measures of central tendency and dispersion, probability distributions, correlation. regression analysis and statistical forecasting with an emphasis on using real world data and statistical literacy
		BCH-201.3	The learners are expected to acquire skills in collection, organization and presentation of qualitative and quantitative information pertaining to various simple economic Aspects
		BCH-201.4	This course intends to provide some basic statistical tools to analyse, and interpret any economic information and draw appropriate inferences. In this course the learners are also expected to understand the behaviour of various economic data.

**Unit I:** Definition, scope, importance and limitation of Statistics, Types and method of collection of data. Preparation of frequency distribution and their graphic presentation including histogram. Types of series. Measures of central tendency Mathematical averages including arithmetic mean, geometric mean and harmonic mean. Positional averages - mode, median and quartiles. Measure of dispersion-range, quartile, deviation, mean deviation and standard deviation; Absolute and relative measures.

**Unit II:** Correlation analysis- introduction, importance and types of correlation, Measures of correlation - scatter diagram method, Karl Pearson's coefficient of correlation, Spearman's coefficient of rank correlation. Regression analysis: Difference between Correlation and Regression, lines of Regression, properties of Regression lines. Fitting straight lines, Regression coefficient and their properties; estimation of dependent variable.

**Unit III:** Probability - definition, objective and subjective approaches, addition and multiplication theorem of probability, permutation and combination, conditional probability, Bay's theorem. Probability Distribution: Binomial, Poisson and Normal distribution- Properties and applications.

**Unit IV:** Time series analysis- utility of time series, components of time series, measurement of trend graphic method, moving average methods, method of least squares. Seasonal variations- estimation of seasonal variations, method of simple averages, ratio to trend method, ratio to moving average method. Index number- meaning and uses of index numbers, construction of index numbers: fixed and chain base univariate and composite. Consumer price index

# **Recommended Books**

- STATISTICAL METHODS Gupta S.P. and Gupta M.P. SULTAN CHAND & SONS Forty Sixth RevisedEdition, 2021
- Elhans, D.N.: Fundamental of Statistics. Publisher: Kitab Mahal; New Revised edition 2018);
- Gupta C.B.: Institutional of Statistical Methods. Vikas Publishing 2004

# Reference Books

Statistics for Business and Economics by- James T. McClave, P. George Benson and Terry TSincich Dixon, W. J. and Massey, F.J. (1969). Introduction to Statistical Analysis, McGraw-Hill, New York.

Websites

https://www.statist

a.com/

#### **BCH202 MANAGEMENT INFORMATION SYSTEM**

Subject code	Subject name	CO no.	Course outcomes	
		BCH-202.1	Analyze a complex computing problem And to apply principles of computing and other relevant disciplines to Identify solutions.	
BCH-202	MANAGEMENT	BCH-202.2	Design, implement and evaluate a Computing based solution to meet a given set of computing requirements in the context of the program's discipline.	
	INFORMATION SYSTEM	I BUH-	BCH-202.3	Communicate effectively in a variety of professional contexts. Recognize Professional responsibilities and make Informed judgments in computing practice based on legal and ethical principles.
		BCH-202.4	Function effectively as a member or Leader of a team engaged in activities Appropriate to the program's discipline. Support the delivery, use, and management of information Systems with in an information systems environment.	

**Unit I:** Foundation of Information System: Introduction to system, its types and characteristics. Introduction to information, fundamentals of information systems, solving business problems with information systems, Types of information systems, Effectiveness and efficiency criterion information system. Management Information Systems: Definition of MIS, Concept of an MIS, Structure of MIS, MIS verses Data processing, MIS & Decision Support Systems, MIS & Information Resources Management.

**Unit II:** Applications of IT in Business: Internet & e-commerce, Internet, Extranet & Enterprise Solutions, Data, Information, Database Management System, its advantages, Concept of Data Warehousing and architecture, Information System for Business Operations, Information System for Managerial Decision Support Security & Ethical challenges, Planning & Implementing changes, Advanced Concepts Enterprise Resource Planning, Supply Chain Management, Customer Relationship Management and Procurement Management

**Unit III:** Definition and elements of Office Management. Functions of a Modern Office. Office Manager Job Analysis. Office accommodation and layout. Office environment. Office Reports: kinds of reports, preparing a good report. Record Management: Classification; filing system; Indexing. Public Relations:

**Unit IV:** Office automation: machines and equipment used. Computers: application and advantages. Office Information Management: definition, difference between information and data, process. Office systems and procedures and flow of work. Personnel Management: Office Personnel relations, Office supervision, work measurement, standards of performance.

# **Recommended Books:**

#### A. Reference Books:

- 1. Management Information System, Waman s Jawadekar (5<sup>th</sup> edition), MC Graw Hill
- 2. Introduction to Information Systems, James A O brien (12th edition, 2012), MC Graw Hill

#### B. Text Books:

- 1. Essentials of E-commerce, Dr. Amit Kumar, Dr. Saurabh Sen(2002), Sahitya Bhawan publications
- 2. Computer Fundamentals, Pradeep k Sinha, Priti Sinha (8th edition, 2003), BPB Publishers

# **C.** Websites for Reference:

- 1. Webopedia
- 2. Wikipedia

**BCH203 Organizational Behaviour** 

Subject code	Subject name	CO no.	Course outcomes
		BCH-203.1	To understand the conceptual framework of the discipline of OB and its practical applications in the organizational setup.
BCH-203	Organizational Behaviour	BCH-203.2	To deeply understand the role of individual, groups and structure in achieving organizational goals effectively and efficiently.
	BCH-203.3	To critically evaluate and analyze various theories and models that contributes in the overall understanding of the discipline.	
		BCH-203.4	To develop creative and innovative ideas that could positively shape the organizations.  To accept and embrace in working with different people from different cultural and diver se background in the workplace.

**Unit I:** Meaning and Concepts of Organization Behaviour, Role of Manager in organization Direct and Indirect Environmental forces impact of various field of OB.

**Unit II:** Sources of Motivation, Theories of Motivation, The Content Theories of work Motivation Perception components, factors influencing perception process. Learning and Behaviours Reinforcement Case study.

**Unit III:** Group Behaviour- Reasons for Group Formation, Types of Groups, Factors Contributing to Group Cohesiveness Group Decision making, Communication process making barriers Leadership in organization, Case Study.

**Unit IV:** Differentiation of Groups, Nature of Conflict in organization Changing view conflict, Types of conflict and situation causes of conflict, Organization culture, organization change and development.

# TEXT BOOK

o 1.Organisation behavior: Sankalp, Stephenp(Authors) Sahitya bhawan publication,2017\

# Reference book

- Organisational psychology: Schein (Author), third edition
- Oganisational behavior: Prasad, L.M(Authors), 2019

# Websites

- Wikipedia
- Open.umn.edu

# **BCH-204 Business Economics**

Subject code	Subject name	CO no.	Course outcomes
		BCH-204.1	The course outcome is to describe Explain key micro and macro Economic concepts.
	Business Economics	BCH-204.2	To construct economic arguments in Terms of these concepts.
		BCH-204.3	To critically read and evaluate economic stories in the media
		BCH-204.4	To apply simple economic models to the analysis of the relevant Economic issues.

**Unit I:** Nature and scope of Business economics: Relationship between economic theory and Business economic Law of Demand, Elasticity of Demand: concept, types and methods of measurement, significant of elasticity of demand in Business Decisions. Demand estimation and demand forecasting. Indifference curve technique some application of indifference curve

**Unit II:** Production function: Cobb Douglas production function, law of return: return to scale and scope. Economies and diseconomy of scale. Cost in short run, long run cost curve. Cost function: derivation of academic functions- simple calculation. Break even analysis, concept and measurement

**Unit III:** Price and output decision under perfect completion, monopoly and monopolistic completion through diagram and numerical measurement. Oligopoly- features price leadership, kinked demand. Pricing policy.

**Unit IV.** National income analysis concept and measurement. Consumption function and investment function, business cycle-various phases and theory. Inflation

# **Recommended Books**

- BUSINESS ECONOMICS; DR. JP MISHRA(Author)
- Managerial economics; HL Ahuja(Author) Managerial economics: R.L. Varshney(Author)
- Modern economics theory; KK Dwett(Author)

# **BCH205 INDIAN ECONOMY AND PUBLIC FINANCE**

Subject code	Subject name	CO no.	Course outcomes
	BCH-205 INDIAN ECONOMY AND PUBLIC FINANCE	BCH-205.1	The subject will enhance student understanding about the past, present and future prospects for a Fast developing economy like india.
		BCH-205.2	Students will get past understanding with reference to India's colonial past
BCH-205		BCH-205.3	Study of public finance is a macro approach to past micro level knowledge, students will learn about government budget.
		BCH-205.4	Students can develop career as economists and statisticians by proper study of the discipline

**Unit I:** Structure of the Indian Economy Basic features; Broad demographic features of a developing economy; Problem of over-population; Population policy; Infrastructure development; Poverty, unemployment & inflation—causes, effects, remedies, trends. Planning in India-Objectives; Strategy; Broad achievements and failures; NITI AYOG -objectives and

**Unit II:** Economic reforms- Rationale behind economic reforms; Progress of privatization and globalization. Agriculture - nature & importance; Trends in agricultural production and productivity; Factors determining productivity; Land Reforms; New agricultural strategy and Green Revolution; Industrial policy of 1948, 1956, 1977 and 1991; Industrial licensing policy; Growth and problems of small scale industries; Disinvestment policy. Industrial Sickness in India: Causes, Consequences & Remedies: Social Security in India.

**Unit III:** Definition and scope of Public Finance, Principle of Maximum Social Advantage, Sources of PublicRevenues, Types of taxes, Principles/Canons of Taxation, The Benefit Approach of Taxation, The ability-to- pay Approach, Incidence and effect of taxation. Principles of Public Expenditure, Wagner's Law, WisemanPeacock Hypothesis, Effect of Public expenditure on Production and Distribution,

**Unit IV:** Public Debt: Classification, effect, burden, repayment and management of Public debt. Objectives and instruments of Fiscal Policy, Indian Federal finance:- financial relations between Central Government, State Government, Finance Commissions and their recommendations. Deficit financing: Concepts, Deficit financing in India, Union Budget.

#### **Recommended Books:**

#### A. Reference Books:

- 1. Indian Economy, A N Agarwal, (2019), New Age International Publishers
- 2. Indian Economy, Dutt and Sundharam, (2018), S Chand publishing house
- 3. Public Finance, H L Bhatia, (9th edition, 2018), Vikas publishing house

# **B. Text Books:**

- 1. Indian Economy, T R Jain, (2023), V K Publishers
- 2. Public Finance, V C Sinha, (2021), SBPD publishers

# **C.** Websites for Reference:

- 1.Britannica
- 2. Wikipedia
- 3. NITI.GOV.IN

#### **BCH-206 BUSINESS POLICY**

Subject code	Subject name	CO no.	Course outcomes
		BCH-206.1	Critically analyse the internal and external environments in which businesses operate and assess their significance for strategic planning.
BCH-206	BUSINESS	BCH-206.2	Apply understanding for the theories, concepts and tools that support strategic Management in organizations
	POLICY	BCH-206.3	Build understanding of the nature and dynamics of strategy formulation and implementation processes at corporate and business level.
		BCH-206.4	Enhanced ability to identify strategic issues and design appropriate courses of action.

**Unit I:** Strategic Management, Concept of strategy, Dimension of strategic decision, Levels of strategy, Strategy from modes, Overview of process of strategic planning & management

**Unit II:** "Mission" vision, objective setting, Business definitions, summery statement of strategy, Deducing strategy fraction & endeavours.

**Unit III:** Formulation of strategy, Components of environment & Environmental analysis, analysis of internal capabilities using different approaches, Strengths, Weakness, Opportunities, Threats (SWOT Analysis).

**Unit IV:** Strategic alternatives for growth, stable combinations & inter-national strategies. Choice of Strategies, Generic Business Strategies, Portfolio Analysis, Overview of Implementation.

#### **Text Books**

- Keneth, A. Andrews- Concept of Corporate Strategy
- Igor, M. Ansoff- BusinessStrategy
- Christensen- Business Policy Text and Cases
- Gluhck, William F.- Business Policy Strategy, McGraw Hill, 1980

# **Reference Books**

- Kazmi, A. Strategic Management and Business Policy. McGraw Hill Education, 2008
- Pearce, J.A. & Robinson, R.B. Strategic Management: Formulation Implementation and Control. McGrawHill Education.
- C.B Gupta, Business Policy and strategy, S. Chand publication, 2018

# Websites links

- https://core.ac.uk/download/pdf/249336166.pdf
- https://www.academia.edu/38756123/Business\_Policy\_and\_Strategic\_Management

# **BCH301 COST ACCOUNTING**

SUB-	SUBJECT NAME	CO.NO.	COURSE OUTCOMES
JECT CO			
DE			
		BCH301.1	Define [L1: Knowledge], introduction: nature and scope of Cost accounting, cost concepts,
			And classification.
B.COM HONS'	COST ACCOUNTING	BCH301.2	Describe [L2: Comprehension], cost, concepts and classification, elements of cost, functions of cost
		BCH301.3	Apply [L3: Application] methods And techniques, installation of Costing system. Accounting for material, labour and overheads.
		BCH301.4	Analyse [L4: Compare] cost with
			Relation to profit, reconcile the
			Cost accounts

**Unit1:** Introduction Meaning, Definition, Relevance, Objectives, And Advantages, Difference Between Cost Accounting And Finan cial Accounting. Cost Concepts, Classification Of Cost, Cost Unit, Cost Centre, Elements Of Cost - Material, Labour, And Overheads. Material: Inventory Valuation And Control Methods Of Pricing Of Material Issues- Material Losses And Their Treatment.

**Unit2:** Accounting For Labour- Cost, Overheads: Classification, Allocation, Apportionment And Absorption Of Overhead, Machine Hour-Rate, Unit Costing, Cost Sheet, Statement Of Cost, Tender Price

Unit3: Contract And Job Costing, Process Costing, Operating Costing, Activity Based Costing

**Unit4:** Cost – Volume Profit Analysis , Reconciliation Of Cost Accounts With Financial Accounts Cost Control, Cost Audit , Cost Reduction

# **Text Books:**

- Cost Accounting Mn Arora, Vikas publishing house pvt.ltd, 2021
- Cost Accounting Khan & Jain, Mcgraww hill education, 2017
- Cost Accounting ML Agarwal, Sahitya Bhawan publication, 2021

#### **Reference books:**

Advanced Cost Accounting S P Jain & Marang, Kalyani publication, 2010 Cost Accounting M Tuka Ram Rao, New age international publishers, 2010

#### **Website Links:**

nttps://drive.google.com/file/d/1DdirnmtF-JOW vcor_S5voxqgBEWKr5_p/view
https://www.lkouniv.ac.in/site/writereaddata/siteContent/202005291333529297audh-COST-
ACCOUNTING.pdf

#### BCH 302 BANKING OPERATIONS MANAGEMENT

		BCH 302.1	Define [1:1 Knowledge] structure And importance of banks and various regulations pertaining to banking.
BCH 302	BCH 302 BANKING OPERATIONS MANAGEMENT	BCH 302.2	Explain [L2: Comprehension] Types of banks, relationship between banker and customer, time value of money, calculation of interest, PV, NV and loan amortization
	BCH 302.3	Discuss [L3: Application] types of negotiable instruments, their characteristics, services of bankers	
		BCH 302.4	Application [L4: Analyse] employment of funds, security, bank charges and guarantees

Unit 1: Indian Financial System, Banking System In India, Financial Sector Reforms In India, RBI Role, Functions, Monetary Policy, And Credit Control, Commercial Banking In India, Regulatory Environment For Commercial Bank In Indian Core Banking.

Unit 2: Operational Aspect Of Commercial Banks In India, Relationship Between Banker And Customers, Types Of Customers A/C, Cheques, Endorsement, Presentment, Dishonor, Rights And Liabilities Of Paying And Collecting Banker, Time Value Of Money – Calculation Of Interest on Loan And Deposits, Emi's, Present Value, Future Value And Loan Amortization.

Unit 3: Negotiable Instruments – Characteristics, Types – Cheques, Bills Of Exchange and Promissory Notes, Negotiation and Crossing, Rights and Liabilities of Parties, Rights of Holder In Due Course, Bills Discounting and Purchasing, Ancillary Services of the Bankers

Unit 4: Employment Of Funds By Commercial Banks , Financing Norms , Financial Statement Analysis, Types Of Securities , Mode Of Creating Charge , Bank Guarantees , Bank Credit Instruments, Asset Liability Management In Commercial Banks, Basel Norms

# **Suggested Readings:**

# **Books:**

Jaiswal Bimal: Banking Operations Management Jhinghan M L: Banking Theory And Practice

David Maude: Global Private Banking and Wealth Management, Wiley Finance

Padmalata Suresh and Justin Paul: Management of Banking and Financial Services, Pearson

#### Websites

https://rbidocs.rbi.org.in/rdocs/Publications/PDFs/CZ210509.pdf

https://www.stannescollege.in/wp-content/uploads/2021/05/BOI-notes-II-sem-B.Com-2019-Batch-onwards.pdf

https://indiafreenotes.com/bba302-banking-operations-management/

https://cbseacademic.nic.in/web\_material/Curriculum21/publication/srsec/811\_Banking\_XI.pdf

#### **BCH 303 OPERATIONS MANAGEMENT**

PA-	PAPER NAME	CO NO.	COURSE OUTCOME
PER C			
ODE			
BCH303		BCH303.1	Define [L1:Knowledge] operation management its meaning, background, functional and Manufacturing system
		BCH303.2	Explain [ L2: Comprehension] plant location, plant layout, job shop, Project
		BCH303.3	Discuss [L3: Application] work study, work measurement, Inventory management, material Management
		BCH303.4	Compare [L4: analyse] quality control, production control

Unit1: Operations Management Duties and Responsibilities of Operations Management, Production Function System Approach to Operation Management, Manufacturing System Mass Batch, Job Shop and Project

Unit2: Plant Location: Nature, Factors Considered In Location, Methods And Type Of Areas. Plant Layout, Objective Of Good Layout, Factors Influencing Layout And Types Of Layout. Material Handling Equipment, Importance, Objective, Principles, Factors Affecting Selection Equipment and Types of Handling Equipment

Unit3: Work Study: Method Study And Work Measurement – Importance, Objectives, Application Areas Steps In Method Study And Techniques Of Work Measurement Production Planning And Control Role And Scope Of PPC In Operations Management, Factors Influencing Production Planning And Benefits Of Production Control

Unit4: Inventory Management: Factors Influencing And Objectives, Of Inventory Management, Techniques Of Inventory Management, Quality Control And Material Management.

#### TEXT BOOK

Operation Management, By Evans James R, First edition Books

Operations Now, By Byron J Finch, Tata Mcgrawhill

# REFERENCE BOOK

Operations Management, BY Gaither & Fraizer, Thomson South Western

# **WEBSITES**

WIKIPEDIA
Onlinelibrary.wiley.com

#### **BCH 304 MARKETING MANAGEMENT**

PAPER C	PAPER NAME	CO NO.	COURSE OUTCOME
ODE			
BCH304		BCH304.1	Define [L1: Knowledge] nature, scope Importance and different concepts of Marketing
	MANAGEMENT	BCH304.2	Describe [L2: Comprehension] and Outline the purpose and generalize various Concepts of marketing using examples
		BCH304.3	Apply [L 3: Application] different Methodologies to implement various Techniques of marketing at different levels of problems faced by business people.
		BCH304.4	Analyze [L:4 Analysis] and compare Various marketing tools to understand and Resolve real life issues in the organizations.

- **UNIT 1**: Introduction: Nature and Scope of Marketing, Modern Marketing Concept, Marketing Mix Marketing Management Process: An Overview Marketing Environment Macro and Micro Environmental Components Consumer Buying Process, Factors Influencing Consumer Buying Behaviour
- Unit 2: Marketing Segmentation- Meaning and Benefits, Basis and Criteria of Segmentation: Positioning Meaning and Importance, Major Basis of Positioning a Product: Concept, Product Classifications, Major Product Decisions: Product Attributes, Branding, Packaging and Labelling, After Sale Services
- **Unit 3**: Pricing: Significance, Factors Affecting Price Determination, Major Pricing Methods Pricing Policies: Geographical Pricing, Product Line Pricing, Discounts And Rebates, Distribution: Channels Of Distribution Meaning And Importance, Types Of Distribution Channels, Functions Of Distribution Middlemen. Retailing and Wholesaling: Distribution Logistics: Objectives, Concepts And Elements And Types
- **Unit 4:** Promotion: Nature And Importance, Communication Process, Methods Of Promotion: Their Distinctive Characteristics, Concept Of Integrated Communication. Promotion Mix and Factors Affecting Promotion Mix. Rural Marketing: Growing Importance, Distinguishing Characteristics of Rural Markets: Understanding Rural Consumer and Rural Markets: Marketing Mix Planning For Rural Markets

#### **Recommended books:**

- A. Reference books:
- 1. Marketing Management, Philip Kotler, (2007), Pearson books
- B. Textbooks:
- 1. Marketing Management, C N Sontakki (2018), Kalyani publishers
- C. Websites for reference:
- 1. Wikipedia
- 2. Investopedia

# BCH305 COMPANY LAW AND SECRETARIAL PRACTICE

PAPER	PAPER	CO NO.	COURSE OUTCOMES
CODE	NAME		
		BCH305.1	Define [L1: Knowledge] company, its formation, types
BCH305	COMPANY LAW	BCH305.2	Discuss [L2: Comprehension] various Concepts of company accounts pertaining to various accounting measures in the organization Application [L3: Apply] different concepts and
	AND SECRETARIAL PRACTICE	BCH305.3	Application [L3: Apply] different concepts and execute them to apply in real life business problems.
		BCH305.4	De construct [L4: Analysis] various
			Segments of accounting like final accounts,
			amalgamation, balance sheet, liquidation

**Unit 1:** Introduction: Concept Of Lifting Of Corporate Veil, Types Of Companies, Association Not For Profit, Illegal Association, Formation Of Company– Promoters, Their Legal Position, Pre–Incorporation Contract, And Provisional Contracts. Documents – Memorandum Of Association, Articles Of Association, Doctrine Of Ultra Vires, Constructive Notice And Indoor Management, Prospectus And Its Types, Book Building

**Unit2:** Share Capital & Secretarial Duties -Issue, Allotment And Forfeiture Of Share, Demat Of Share, Transmission Of Shares. Members And Shareholder – Their Rights And Duties. Convening And Conduct Of Shareholders Meetings: Types And Procedures. Dematerialization Of Shares. DepositoriesAct1996.

**Unit3:** Management- Directors, Their Disqualifications, Appointment, Legal Position, Powers, And Duties. Disclosures Of Interest, Removal Of Directors, Board. Company Secretary: Appointment, Rights, Duties And Liabilities. Meaning And Essential Of Valid Meeting, Notice, Agenda, Proxy, Motion, Resolution, Minutes And Reports

**Unit4:** Winding Up - Concepts And Modes Of Winding Up, Emerging Issues In Company Law: Producer Company - Concept And Formation, Specimen Of Certificates Of Incorporation, Certificate Of Commencement Of Business, Share Certificate And Share Warrant

# **Suggested Readings:**

- Sherlerkar -Company Law And Secretarial Practice
- Avtar Singh Company Law
- MC Kuchal- Company Law And Secretarial Practice

#### BCH 306 BUSINESS LAWS

PAPER CODE	PAPER NAME	CONO.	COURSE OUTCOME
BCH306	BUSINESS LAWS	BCH306.1	Define [L 1: Knowledge] different Concepts of law pertaining to business transactions
	LAWS	BCH306.2	Discuss [L2: Comprehension] various Business laws, illustrate and discuss with Its examples
		BCH306.3	Employ [ L3: Application] different Concepts and illustrate them by executing Their provision
		BCH306.4	Deconstruct [L4: Analysis] different Business laws and apply them in real life Business situations by using case study

#### Unit1:

The Indian Contract Act 1872- Contract -Meaning, Characteristics And Kinds, Essentials Of Valid Contract - Offer And Acceptance, Consideration, Contractual Capacity, Free Consent, Legality Of Objects, Void Agreements, Discharge Of Contract – Modes Of Discharge Including Breach And Its Remedies

#### Unit2:

Special Contracts- Contingent Contracts, Quasi - Contracts, Contract of Indemnity And Guarantee, Contract Of Bailment, Contract Of Agency

#### Unit3:

Indian Sale Of Goods Act, 1932, Contract Of Sale, Meaning And Difference Between Sale And Agreement To Sell. Conditions And Warranties, Caveat Benefits, Transfer Of Ownership In Goods Including Sale By Non Owners Performance Of Contract Of Sale, Unpaid Seller Meaning And Rights Of An Unpaid Seller Against The Goods And The Buyer. Consumer Protection Act

# Unit4:

Negotiable Instruments Act: Kinds And Characteristics Of Negotiable Instruments Holders And Holder In Due Course, Privileges of Holders In Due Course. Negotiation And Endorsement Crossing Of Cheques, Types Of Crossing, Bouncing Of Cheques. Information Technology Act 2000: Definitions: Digital Signature; Electronic Governance; Attribution, Acknowledgement And Dispatch Of Electronic Records Regulation Of Certifying Authorities, Digital Signatures Certificates, Duties Of Subscribers(H) Penalties And Adjudication, Appellate Tribunal

# **Suggested Readings:**

Gulsan & Kapoor: Business Law Including Company Law

Singh Avtar: Principles of Mercantile Law Pandiya R. S Principles of Mercantile

Law- Shukla MC: A Manual of Mercantile Law

Bare Acts: Indian Contract Act, 1872. Sale of Goods Act, 1930 Negotiable Instruments Act, 1881

# **BCH 401 MANAGEMENT ACCOUNTING**

PAPER CODE	PAPER NAME	CO NO.	COURSE OUTCOME
BCH401	MANAGEMENT	BCH401.1	Define [L1: Knowledge] management accounting, its objectives and functions, role of management accounting, Responsibility accounting
		BCH401.2	Demonstrate [L2: Comprehension] Exploring new market, make or buy shut Down decisions
		BCH401.3	Apply [L3: Application] various tools of Management accounting
		BCH401.4	Analyse [L4: Analysis] variance, budget, ratio, cash flow and fund flow

Unit1: Management Accounting- Introduction, Objectives Nature, Function Difference between Management Accounting and Financial Management. Role of Management Accountant, Managerial Reporting, Responsibility Accounting

Unit2: Budgeting And Budgetary Control, Preparation Of Different Budgets, Variance Analysis With-Budgeted Figures, Standard Costing And Variance Material, Labour, Overhead

Unit3: Accounting For Managerial Decisions Fixation Of Selling Prices, Exploring New Market, Make Or Buy, Product Mix, Sales Mix, Operate Or Shut Down, Etc, Absorption Costing, Marginal Costing And **Standard Costing** 

Unit4: Analysis And Interpretation Of Financial Statements, Ratio Analysis, Fund Flow Analysis, Cash-Flow Analysis, Comparitive And Common Size Statement

# **Suggested Readings:**

	Cost And Management Accounting, M N Arora Himalaya Publishing House; Third Edition (1 August 2016)
	Accounting For Management, by N P Srinivasan, M Sakthivel Murugan S Chand Publishing; First edition 20
	Management Accounting, S P Gupta, Sahitya Bhawan Publications; Revised edition (2021)
Referei	nce books
	Managerial Accounting plus My Lab Accounting with Pearson e Text - Access Card Package 5th Edition
	Managerial Accounting 17th Edition by Ray Garrison (Author), Eric Noreen (Author), Pete Brew-er (Author)
Defense	and heads

# Reference book

https://www.investopedia.com/terms/m/managerialaccounting.asp

https://icmai.in/icmai/

# **BCH 402 HUMAN RESOURCE MANAGEMENT**

PAPER CODE	PAPER NAME	CO NO.	COURSE OUTCOME
		BCH402.1	Define [L1: Knowledge] concepts, terms of HRM, and their policy in terms of their strategy, procurement, mobility and compensation
		BCH402.2	Demonstrate [L2: Comprehension] various theories of HRM by using examples
BCH402	HUMAN RESOURSE MANAGEMENT	BCH402.3	Categorize [L3: Application] various HR measures to connect and further develop applicational aspects of HRM to solve so glaring problems
		BCH402.4	Examine [L4: Analyse] the motives or causes; making inferences and finding evidence to compare various theories of HRM by examples

**Unit1:** Introduction Nature Functions And Importance Of Human Resource Management. Contribution of Industrial Psychology. Organization Of Human Resource Department, Human Resource Policies. Procurement: Human Resource Planning – Qualitative And Quantitative Dimensions: Job Analysis, Job Description And Job Specification. Sources Of Recruitment, Selection Process-Tests And Interviews, Induction And Socialization

**Unit2:** Training And Development: Concepts And Importance. Identification Of Training Needs. Types Of Training, on The Job And Off The Job Methods Of Training. Designing Of Training Programme. Methods Of Executive Development

**Unit3:** Performance Management System: Concept And Objective, Methods Of Performance, Appraisal; Job Charges - Transfers And Promotions; Employee Counselling. Compensation And Management: Components Of Compensation, Performance Linked Compensation

**Unit4:** Employee Health; Employee Welfare; Social Security, Emerging Horizons In HRM, Human Resource Management And Information Technology, Bpre, Downsizing And Vrs

# **Recommended books:**

## A. Reference books:

1. Human Resource Management, -Text And Cases, K Aswathappa (2018), MC

Graw Hill

#### **B.Textbooks:**

Human Resource Management, Dr. Gaurav Sankalp, (2019), Sahitya Bhawan publications

# C. Websites for reference:

- 1. Wikipedia
- 2. society for human resource management.org
- 3. HR Morning .com

# BCH403 OPERATIONS RESEARCH

<u>PAPER</u>	PAPER NAME	CO NO.	COURSE OUTCOMES
CODE			
		ВСН	Define [L1: Knowledge] nature, definition & characteristics of operations research, Methodology of operations research, linear programming, pert and cpm - introduction
BCH403	OPERATIONS RESEARCH	BCH403.	Explain [L2: Comprehension] models in OR, techniques of solution of OR models (graphical, simplex, transportation model, assignment model) decision making under uncertainty, decision making under risk, Linear programming, LPP- problem Formulation
		BCH403.	Apply [L3: Application] linear Programming technique to solve linear models, transportation problem & Assignment problem, criteria of maxima, Maximin, maxima regret, laplace and hurwinz, EMV & EOL, decision tree approach and its applications
		BCH403.	Analyze [L3: Analysis] results obtained From linear models, network diagrams & Time estimates in network analysis using critical path method and programme Evaluation and review technique

**UNIT1:** Operations research: Origins and development of Operations Research, Nature of Operations research, Definitions of operations research, Features (characteristics) of operations research. Phases of operations research. Models and modelling in operations research, classifications of O.R. models: Methods for solving O.R. models: Methodology of operations research, Operations research techniques. S cope of operations research in commercial applications.

UNIT2: Linear programming problem: Formulation and Graphical method. Basic terminology requirements, Applications area of Linear Programming, formulation of Linear Programming models, General mathematical formulation of Linear Programming Problems equality sign; Definitions Graphical solution method search approach: The simplex method: Introduction standard form of linear programming problem development of simplex method. Simplex method (Maximization case), Simplex method (minimization case). Economic interpretation of the optimum simplex solution.

Unit3: Transportation models introduction, Mathematical statement of the transportation problem, Meth ods for finding initial solution, North-West Corner method; least cost method: Vogel's approximation method. Optimality test, stepping stone method: Modified distribution (MODI) method. Profit maximization in transportation problem Assignment problem: Introduction and mathematical models for assignment Hungarian method for assignment problem. Special cases in assignment problems: Maximization Case III assignment problem, multiple optimal solutions.

**Unit4:** Decision theory: Introduction, Decisions situations, Types of decisions making environment, Decision making certainty, Risk and uncertainty, Decision tree analysis. Game theory introduction, definitions, Two - person zero sum game payoff matrix, Pure strategies: (Games with saddle points, The rule of dominance. Mixed strategies: Games without saddle point.

# **Suggested Readings:**

- Operations Research: V.K. Kapoor, 2014 Sultan Chand & Sons
- Operations Research: J.K. Sharma, 4th Edition 2009, Macmillan India Limited
- An Introduction to Operation Research: Hamdy A Taha, 8th Edition 2008, Prentice Hall Of India
- C.R. Kothari; New Age International Publishers; Fourth edition (1 September 2019)

# **Reference Books**

- "Introduction to *Operations Research*" by F S Hiller and G J Leiberman ·
- "Nonlinear and Dynamic Programming" by G Hadley

#### Websites

# **BCH 404 INCOME TAX LAW AND ACCOUNTS**

PAPER CODE	PAPER NAME	CO. NO.	COURSE OUTCOME
BCH404	INCOMETAX LAW AND ACCOUNTS	BCH404.1	Define [L1: Knowledge] income tax, basic Principles underlying the direct taxation Statutes
		BCH404.2	Demonstrate [L:2 Comprehension] the Assess able value of income from five heads and determination of tax liability.
		BCH404.3	Categorize [L3: Application] and analyze The procedural aspects under different Applicable statutes related to direct taxation
		BCH404.4	Examine [L4: Analysis] the measuring of assessment, filing of returns, set off and Carry forward of lossess, from different
			theories, numerical and illustrate by using Some examples.

#### Unit1

Basic Concepts: Income, agricultural income, casual income, assessment year previous year, gross total income, total income person. Tax evasion, avoidance and tax planning. Basic of Charge; Scope of total income, residence and tax liability, income which does not form part of total income. Deduction from Gross total income, Rebate and Relief.

#### Unit2

Head of the Income: Salaries; Income from house property; Profit and gains to business or profession. Capital gains; Income from other sources.

# Unit:3

Computations of total income of an individual and firm.

#### Unit4

Deemed income: Aggregation of Income, Set-off and carry forward of losses; Tax Authorities; Assessment procedures.

# **Suggested Readings:**

Shukla S.K.-Direct Tax: Laws and Accounts (Hindi & English) Singhanai V.K.-

Students, Guide of Income Tax, Taxman, Delhi Prasad, Bhagwati: Income Tax Law & Practice; Wiley Publication, New Delhi

Mehrotra, H.C.-Income Tax Law & Accounts; Dinker Pagare: Income Tax Law and Practice; Sultan Chand &

Sons, New Delhi

GrishAhuja & Ravi Gupta, Systematic approach to income tax, SahityaBhawan publication, NewDelhi.

# **BCH 405 FINANCIAL MANAGEMENT**

PAPER CODE	PAPER NAME	CO NO.	COURSE OUTCOME
BCH405	FINANCIAL	BCH405.1	Define [L1: Knowledge] Financial
	MANAGEMENT		management, finance functions, objectives
			Of financial management, profitability
			Vs shareholder wealth maximization
			capitalization, cost of capital, nature and
			Scope of capital budgeting, concepts of
			Working capital, concept and relevance of
			Dividend decision.
		BCH405.2	Express [L2: Comprehension]
			Understanding of time value of money
			Compounding and discounting,
			Determinants of capital structure, capital
			Structure theories, pay back, NPV, IRR
			And ARR methods, approaches to the
			Financing of current assets, dividend
			models- walter, Gordon, mmhypothesis,
			determinants of dividend policy
		BCH405.3	Apply [L3: Application] concept of time
			value of money compounding and
			discounting. Payback NPV, IRR and ARR
			Methods in practical problems and in
			Determining capital 9 with numerical
			problems)
		BCH405.4	Analyse [L4: Analysis] consequences and
			Remedies of over and under capitalization,
			Risk and uncertainty, management of
			different components of working capital.

**Unit1:** Meaning, scope, objective and Function of finance, Finance Department, Duties & Responsibilities of Finance Manager, Time value of money, Risk and return, Valuation of securities.

**Unit2:** Sources of long term finance, Leverage operating, financial and Combined, EBIT- EPS analysis, Cost of Capital: estimation of components of cost capital—equity, debt and preference capital and WACC.

**Unit3:** Capital Budgeting Process, Cash flow Estimation, financial evaluation Non discounted and discounted cash flow techniques, Dividend policy Models: Relevance & Irrelevance.

**Unit4:** Working capital management: Concepts and factors affecting working capital, risk return trade off, working capital financial policy, Cash management, Inventory management.

Text 1	Books:
	Kuchal, S.CFinancial Management, CHAITANYA Publishing House Pandey, I.M Financial Management, Vikas publication pvt. Ltd
Refere	nce books:
	Horne, James Van-Financial Management & Policy, Pearson
	Rustagi R.P Introduction to Financial Mannagement, Taxmann
Websit	te Links:
	https://josephscollege.ac.in/lms/Uploads/pdf/material/FM_SEM_II.pdf
□ <u>h</u>	http://www.jiwaji.edu/pdf/ecourse/commerce/Unit-
<u>1</u>	%20INTRODUCTION%20TO%20FINANCIAL%20MANAGEM
I	ENT.pdf

#### **BCH 406 INTERNATIONAL FINANCE**

PA-	PAPER NAME	CO NO.	COURSE OUTCOME
PERC			
ODE			
BCH406	INTERNATIONAL	BCH406.1	Define[L1: Knowledge] meaning of finance,
	FINANCE		foreign exchange market, sources of Finance,
			international finance system and
			Institutions IMF, SDR, IBRD
		BCH406.2	Apply [L2: Application] exchange rate
			mechanisms and exchange quotations
			Exchange rate forecasting
		BCH406.3	Demonstrate [L3: Explain] arbitrage, fisher
			effect, inflation In international finance
		BCH406.4	Analyze [L4: Analysis] current scenario of
			International finance and its importance,
			accounting exposure

**Unit I:** IFM- Meaning, Need, Developments in IFM, Foreign Exchange Markets and International Financial Markets, International Financial System & Institutions: Introduction and Importance, IMF (Drawing and loan instruments), SDR (Nature and Utilization), IBRD (Functions and Lending Activities). Objectives & Methods of Exchange control.

**Unit 2:** Ready Exchange rates, Exchange Quotations (Direct & Indirect), Forward Margins and factors determining it, Spot and Forward rates, Factors determining spot rates, Exchange Arithmetic (Cross rates, Calculation of forward premium and Discounts), Calculation of forward rates, Exchange Rate Forecasting.

**Unit 3:** Parity Conditions in International Finance, Arbitrage and the Law Of One Price, The Fisher Effect, The International Fisher Effect, Inflation Risk And Its Impact on Financial Markets

**Unit 4:** International Finance Instrument, Forward Contracts, Future Contracts, and Currency Options, Foreign Exchange Risk Exposure: Definition, Accounting Exposure, Economic Exposure.

#### **Text Books:**

Foreign Exchange Management: C. Jeevanandan, S. chand and sons
International Financial Management: VK Bhalla, S. chand and co. pvt ltd

#### **Reference books:**

Multinational Financial Management Alan C. Shapiro
International Financial Management: P.G. Apte, Mcgraww hill education

# Website links:

http://www.jmpcollege.org/Adminpanel/AdminUpload/Studymaterial/International%20finance.pdf
https://ccsuniversity.ac.in/bridge-library/pdf/Eco-International-Finance.pdf

#### **BCH 501 INDUSTRIAL LAWS**

Subject Code	Subject Name	CO No.	Course Outcomes
BCH- 501	INDUSTRIAL LAW	BCH-501.1 BCH-501.2	Students should able to elaborate the concept of Industrial Relations.  The students should able to illustrate the role of trade union in the industrial setup.  Students should able to outline the important causes & impact of industrial disputes.  Students should able to elaborate Industrial Dispute settlement procedures.  Student should be able to summarize the important provisions of Wage Legislations, in reference to Payment of Wages Act 1936, Minimum Wages Act
		BCH-501.3	Students should be able to understand the Payment of Bonus Act 1965, how to find out the Minimum and Maximum Bonus
		BCH-501.4	Students should be able to understand the Manufacturing process, Meaning of factory, occupier, Health, safety, Welfare.

**Unit I** The Industrial Dispute Act, 1947, Introduction, Scope and Objectives, Definitions: Industry, Lay Off, Lockout, Strike, Retrenchment, Authorities, under this Act, Power and duties of authorities, Strikes and lock out, Unfair labour practices, Penalties.

**Unit II** The Payment of Wages Act, 1936, Introduction, Definitions: Industrial or other establishments, Wages, Responsibility for payment of wages, Fixation of wages, Time of payment, Mode of payment, Deductions from wages. The Child Labour (Prohibition and Regulation) Act 1986. Object and Scope, Hours and periods of works, weekly holiday, Notice to inspector, Health and Safety, Penalties.

**Unit III** The Payment of Bonus Act, 1965. Definition: Accounting Year, Salary or Wages, Employ- er, Employee, Eligibility for Bonus, Disqualification for Bonus, Payment of minimum and maximum bonus, Calculation of number of working days, Adjustment of customary or interim bonus against bonus payable, Deduction of certain amounts from bonus payable under the Act, Time limit for payment of bonus, Recovery of bonus from employer. Workman compensation Act.

**Unit IV** The Factory Act, 1948. Introduction, Definitions: Manufacturing Process, Factory, Occupier, Inspector, Powers of Inspector, Health, safety, Welfare measure, working hours of Adults, Restriction on employment of women, Annual leave with wages, General penalty for offence.

#### **Suggested Readings:**

Labour Legislation: Goswami V.G Companies Act and Corporate Laws, Bharat House Pvt. Ltd.

# BCH 502 CONSUMER BEHAVIOUR & ADVERTISING MANAGEMENT

Subject	Subject Name	CO No.	Course Outcomes
Code			
BCH- 502	BEHAVIOUR &	BCH - 502.1	On completion of this module, students will have acquired the following skills:  Be able to identify the dynamics of human behaviour and the basic factors that influence the consumers decision process
			Be able to demonstrate how concepts may be applied to marketing strategy
		BCH-502.2	Students will be able to find the factors affecting industrial buying.
		BCH- 502.3	Students will have acquired the Knowledge of economic and legal aspects of advertising, office Layout.
		BCH- 502.4	Students will be able to understand the methods of advertising budget; advertising agency: function, selection and compensation. Advertising media: different types of media, function, merits and demerits of media, selection of media and its vehicles.

#### Unit I

Meaning and nature of Consumer Behaviour, Factors affecting Consumer Behaviour, Consumer Perception, attitudes, changes in attitudes, Consumer motivation.

#### **Unit II**

Models of Consumer Behaviour, difference between consumer buying and industrial buying, nature and fac-tors affecting industrial buying. Factors influencing purchase decision of a consumer.

# **Unit III**

Definition, Nature and evolution of advertising, its functions and role, criticism, social, economic and legal aspects of advertising. Place of advertising in Marketing Mix, Indian advertising industry, copy writing: different elements of a copy and layout

#### **Unit IV**

Advertising budget: Objectives, preparation and methods of advertising budget; advertising agency: function, selection and compensation. Advertising media: different types of media, function, merits and demeritsof media, selection of media and its vehicles.

#### **Recommended books:**

# A. Reference Books:

- 1. Consumer Behaviour, Leon Sciffman, Wisenblit & Kumar (11th edition), Pearson
- 2. 2. Consumer Behaviour and Marketing Strategy, Peter and Olson, (7<sup>th</sup> edition), Special Indian Edition publishers 3. Advertising theory & practice, S A Chunawala, (8<sup>th</sup> edition, 2015), Himalaya Publishing house

#### **B.** Textbooks:

Advertising Management, Dr. F C Sharma (2022), SBPD publishers

# C. Websites for reference:

- 1. Wikipedia
- 2. Britannica

# BCH 503 INSURANCE AND RISK MANAGEMENT.

Subject Code	Subject Name	CO No.	Course Outcomes
BCH- 503	INSURANCE AND RISK MANAGEMENT.	BCH - 503.1	Course Learning Outcomes: on successful completion of the course students will be able to: Evaluate the growth and Development of Insurance Business. Understand the working and functioning of the Insurance Sector. Study the inter-relationship between Insurance & Risk Management. Analyze the Role of Insurance Business Intermediaries. Obtain an over- view of Regulatory Framework of Insurance Sector.
		BCH-503.2	Students will be able to Understand the concept of group insurance and its procedures for settlement of various type of claim, how to find out the mortality rates and how to choose appropriate insurance policies related to life and health insurance;
		BCH- 503.3	To Familiarize them with fundamental legal principles of insurance; General Insurance - Marine Insurance, Fire Insurance, Motor insurance, Aviation Insurance.
		BCH- 503.4	By the end of completion of this course, student would be able to: Understand the concept of risk and risk management; Identify and categorize the various types of risks; Design a risk management program; Explain the various risk control measures available; Suggest ways to finance risk; Apply the insurance mechanism in risk management.

**Unit I** Introduction: History of insurance in general and in India in particular. Basic nature of insurance. Definition of insurance. Comparison of Life Insurance with other forms of insurance. Principles of contract and its applicability to the valid insurance contract.

**Unit II** Principles of Life insurance and its impact on insurability. Morality tables and its kind. Basic elements in computation of premium. Peculiarities of life insurance product and the classification Nature of group insurance and types of group Insurance covers Policy claims and its procedures for settlement of various type of claims.

**Unit III** Study of various proposal and policy forms used in general Insurance Scope of coverage of fire insurance and Marine insurance, Motor insurance Various kinds of miscellaneous insurances Describe classes of insurances requiring specialized knowledge i.e. industrial all risk insurance, aviation insurance, oil and gas insurance Regulatory provisions under Insurance Act 1938, and IRDA Act 1999. Underwriting practice and procedures, types and classification of hazards.

**Unit IV** Basic concept of risk, classification of risks, and process of risk management. Identification and evaluation of risk - risk analysis. Risk control - loss prevention and its importance. Risk financing and transfer of risks. Risk retention and its importance/basis of reinsurance.

# **Suggested Readings:**

"Life Insurance", - By Kenneth Black (Jr.) and Harold Skipper (Jr.)

"Fundamentals of Risk and Insurance", by Emmett J. Vaughan, Therase Vaughan

"Principles of Risk management and Insurance", by George E. Rejda

Risk Management and Insurance By: Keith R. Gibson, CRM April 2009.

Principles of RISK MANAGEMENT AND INSURANCE George E. Rejda Michael J. McNamara ISBN 10: 0-13-299291-4 ISBN 13: 978-0-13-299291-6

Essentials of Insurance and Risk Management - Dr. P.K. Gupta. (2015-16).

#### Websites:

https://sde.ok.gov/sites/ok.gov.sde/files/PFLModule 11.2.pdf

https://www.msuniv.ac.in/Download/Pdf/e656fdd0c2ae427

 $\underline{https://langara.ca/departments/recreation/documents1/RM and Insurance.pdf} \\$ 

http://www.insurance-institute.ru/library/zothers/mcnamara.pdf

https://sist.sathyabama.ac.in/sist\_coursematerial/uploads/SBAA1505.pdf

https://college.cengage.com/business/phk/business/9e/assets/students/appendices/phk9\_olappendix\_b\_c.pdf

# **BCH 504 CORPORATE ACCOUNTING**

Subject Code	Subject Name	CONo.	Course Outcomes
BCH 504	CORPORATE ACCUONTING	BCH - 504.1	To make the students familiarise with Corporate Accounting procedures and to understand the Accounting for Companies Understand the provisions relating to issue of shares at a discount utilization of securities premium account, right issue of shares, sweat equity shares. Develop a process for redemption of Preference shares
		BCH-504.2	Develop a process for redemption of Debentures, how to find out Managerial Remuneration, Preparation of Final Accounts.
		BCH-504.3	Calibrate the procedure involved in     Amalgamation of companies     Calibrate the procedure involved in     Absorption of companies     How to Calculate Goodwilland valuation of shares
		BCH-504.4	<ol> <li>To study the various kinds of mergers and acquisitions that take place in the world of business.</li> <li>To collect samples of liquidator's final statement of account s.</li> <li>To prepare accounts for Holding Companies and Liquidation of Companies</li> </ol>

# Unit I

Accounting for share capital: Issue, forfeiture and reissue of shares- rights Issues, bonus shares. Buy back of shares. Redemption of preference shares. International Financial Reporting Standards.

#### **Unit II**

Issues and Redemption of Debentures, underwriting Managerial Remuneration, Preparation of Final Accounts.

# **Unit III**

Valuation of Goodwill and Valuation of Shares. Amalgamation and reconstruction

# **Unit IV**

Accounts of Holding Companies, Liquidation of Companies.

# **Text books:**

ere	nce Books:
	Corporate Accounting Joseph Corporate Accounting C.M. Juneja
	Corporate Accounting S.M. shukla, Sahitya bhawan publications
	Advanced Accounting Vol II R.L. Gupta M. Radhaswami, Sultan chand and sons
Ш	Advanced Accounting Vol II S.N. Maheshwari, Vikas publication pvt. Ltd

#### Reference Books:

- ☐ M.C. Shukla, T.S. Grewal & S.C. Gupta (2016) *Advanced Accountancy*. New Delhi: S. Chand & Company Ltd.
- □ R.L. Gupta & M. Radhaswamy (2014), *Advanced Accountancy*. New Delhi: S Chand & Sons

# Website links:

- https://www.drnishikantjha.com/booksCollection/Corporate%20Accounting%20.pdf
- https://www.gacwrmd.in/learning/Commerce/Corporate%20Accounting1.pdf

# **BCH 505 (AFS) SPECIALIZED ACCOUNTING**

Subject Code	Subject Name	CONo.	Course Outcomes
BCH- 505	ACCOUNTING AND FINANCIAL SERVICES BCH-5	BCH - 505.1	To make the students familiarise with importance of Corporate Social responsibility, social cost benefit analysis, social audit and to understand the Environmental Accounting: audit and reporting.  To Understand inflation accounting and its
		BCH-505.2	techniques and how to prepare income statement and Balance Sheet.
		BCH-505.3	Students will be able to understand the value added accounting, preparation of value added statements, Forensic Accounting and International Financial Reporting
		BCH-505.4	On successful completion of the course students will be able to: Prepare Final Account Accounting of Insurance
			Companies. Accounting of Banking Companies

#### Unit I

Social Accounting - meaning, importance, relevance objective, approaches to corporate social responsibility, social reporting Model, compilation of information for social Accounting, Social reporting models, limitations of social reporting, Social cost benefit analysis, social Audit, Environmental Accounting: audit and reporting.

#### **Unit II**

Inflation Accounting: limitations of historic Accounting, Meaning, Definition, Objectives techniques of Inflation Accounting - current purchasing power method, current cost accounting method, Preparation of income statement and Balance Sheet.

# **Unit III**

Value Added Accounting - definition, Emergence of Value addition concept. Preparation of value added statements. Human Resource Accounting. Overview Human Resource Accounting Model. Forensic Accounting, International Financial Reporting.

#### **Unit IV**

Accounting of Banking Companies. Preparation of Final Account Accounting of Insurance Companies.

#### **Text books:**

- Advanced Accounting Vol. II S.N. Maheshwari, Vikas Publishing House
- Accounting Theory & Practice JawaherLal, Himalaya Publishing House
- Advanced Accounting Vol II R.L. Gupta & M. Radhaswami, Sultan chand and sons

#### **Reference Books:**

- Accounting Text & Cases Robert N. Anthony Hawkins & Merchant
- Environmental Accounting N. Dasgupta, S chand

# BCH 505 (ITEM) INTERNATIONAL BUSINESS ENVIRONMENT

SubjectCode	Subject Name	CONo.	Course Outcomes
BCH- 505	INTERNATIONAL BUSINESS ENVIRONMENT	BCH - 505.1	To make the students familiarize with the concept and process of globalization, The indicators of globalization, The barriers of globalization. International Business- meaning and the modes of international business.
		BCH-505.2	To Understand business environment, parameters of assessing country's attractiveness to trade.
		BCH-505.3	Students will be able to understand the Sociocultural framework, the technological framework, the financial framework.
		BCH-505.4	On successful completion of the course students will be able to understand the: International financial market, International Financial Environment, International Monetary System.

# Unit I

Globalization- The concept and process of globalization, The indicators of globalization, The drivers of globalization, The barriers of globalization. International Business- meaning, importance, characteristics, factors influencing growth of international business. The modes of international business.

# Unit II

The global economy- Concept and features, business environment, parameters of assessing country's attractiveness to trade. The political Environment, The legal Environment, The ecological environment.

#### Unit III

Socio- cultural framework, the technological framework, the financial framework.

#### Unit IV

International financial market, International Financial Environment, International Monetary System. Foreign exchange market exchange rate quotes, exchange rate determination in spot and forward markets. Theories of exchange rate behavior. Foreign exchange derivatives, Exchange rate forecasting.

Foreign Exchange Determination Systems: Basic Concepts Relating to Foreign Exchange, Various types of Exchange Rate Regimes - Floating Rate Regimes, Managed Fixed Rate Regime, Purchasing Power Parity Theory, Factors Affecting Exchange Rates, Brief History of Indian Rupees Exchange Rates. International Business Negotiations, Future Trends in International Business.

#### **TEXT BOOK**

Jaiswal Bimal-International Business (Himalaya Publication)2019

Varshney R.L, Bhattacharya B - International Marketing Management (Sultan Chand & Sons,9th Ed.)

# REFERENCE BOOKS

VyuptakeshSharan-International Business, Pearson, New Delhi.

Sukumar Nandi- International Business Environment, Tata McGraw Hill Pvt. Ltd., New Delhi.

#### **WEBSITES**

Wikipedia Corpiz

# BCH 506 (AFS) FINANCIAL INSTITUTONS & SERVICES

Subject Code	Subject Name	CO No.	Course Outcomes
BCH- 506	FINANCIAL INSTITUTONS & SERVICES	BCH - 506.1	To make the students familiarise with Indian Capital Market, SEBI- role and functions. Financial Institutions in India: Meaning, role, services. Types and working of Financial Institutions Merchant Banking Services in India:
		BCH-506.2	To understand difference between hire purchase and lease. Qualitative factors in lease decisions. Lease agreements, Hire Purchase agreement - Types, Venture capital
		BCH- 506.3	Students will be able to understand the functions of credit rating agencies, Types of factoring. Factoring and Forfeiting
		BCH- 506.4	On successful completion of the course students will be able to understand the Securitization, Discounting and rediscounting of bills, electronic money: Smart Cards and Digital Cash. Home Banking, Virtual Banking, Electronic Clearing System (ECS),

#### Unit I:

Financial Institutions in India: Meaning, role, services. Types and working of Financial Institutions Merchant Banking Services in India: Rules Regulation's and categorization. The lead manager and its functions management of capital issues. Indian Capital Market, SEBI- role and functions.

#### Unit II:

Leasing concept - types, legal tax and accounting aspects. Financial evaluation of lease structuring, Qualitative factors in lease decisions. Lease agreements, Hire Purchase agreement - Types, difference between hire purchase and lease. Venture capital; the concept and characteristics, process and problems of venture capital financing, growth of venture capital services in India.

# **Unit III:**

Credit Rating - Concept and types, functions of credit rating agencies, credit rating of Debt and other securities. Credit rating agencies in India - their rating scale and rating process. Factoring - The concept and characteristics, Types of factoring. Factoring and Forfeiting.

#### **Unit IV:**

Securitization, Discounting and rediscounting of bills, electronic money: Smart Cards and Digital Cash. Home Banking, Virtual Banking, Electronic Clearing System (ECS),

# **Suggested Readings:**

J.C. Verma, Merchant Banking Bimal Jaiswal, Financial Services

J. Vanhorne, Financial Management & Policy

Financial Institutions and Services – Dr. Rupesh Roshan Singh

FINANCIAL MARKETS AND SERVICES - Dr. K. Natarajan

Financial Institutions & Markets - Prof. Vijay Kaushal, Dr. Suresh Sharma

# Websites:

https://ebooks.lpude.in/management/mba/term\_3/DMGT512\_FINANCIAL\_INSTITUTIONS\_AND\_SERVICES.pdf https://mrcet.com/downloads/digital\_notes/HS/R20/FINANCIAL%20INSTITUTIONS,%20MARKETS%20AND%20 SURVEYS.pdf

https://hpuniv.ac.in/hpuniv/upload/uploadfiles/files/fin%20inst%20mkt.pdf

http://tumkuruniversity.ac.in/oc\_ug/comm/notes/FINANCIALMARKETANDSERVICES.pdf

https://josephscollege.ac.in/lms/Uploads/pdf/material/FSS.pdf

https://vskub.ac.in/wp-content/uploads/2020/04/FINANCIAL-SERVICES-6th-Sem.pdf

https://www.himpub.com/documents/Chapter1321.pdf

### **BCH506 (ITEM) INTERNATIONAL BUSINESS**

SubjectCode	Subject Name	CONo.	Course Outcomes
BCH- 506	INTERNATIONAL BUSINESS	BCH - 506.1	To make the students understand the difference between international and domestic- business,
		BCH-506.2	To Understand International Product life Cycles, International Business Strategies,
		BCH-506.3	Students will be able to understand the Foreign Direct Investment (FDI)- Need, theories of FDI, Factors influencing FDI, Capon FDI.
		BCH-506.4	On successful completion of the course students will be able to understand the: International Financial Institutions:, IMF, Role of IMF, IBRD, Features of IBRD, WTO, Role and Advantages of WTO India's patent policy and trips. Regional Economic Integration.

#### Unit I

An Overview of International Business: Introduction, Definition of International Business, difference between international and domestic business, Advantages and Disadvantagesof International Business, Approaches to International Business, Changing Environment of International Business.

### **Unit II**

Investment Theories: Mercantilism; Complimentary trade theories- Stopler-Samuelson theorem, International Product life Cycles, International Business Strategies, International Human Resource Management.

#### Unit III

Routes of International Business- Export-import, tourism and transportation, performance of service, Creation of assets, Portfolio Investment. Multinational Corporations, Foreign Direct Investment (FDI)-Need, theories of FDI, Factors influencing FDI, Cap on FDI.

#### Unit IV

International Financial Institutions: IMF, Role of IMF, IBRD, Features of IBRD, WTO,Role and Advantages of WTO India's patent policy and trips. Regional Economic Integration.

### **Recommended books:**

#### A. Reference books:

1. International Business, John Daniel, Prashant Salwan (2018), Pearson publications 2.International Business, Charles w L Hill, Rohit Mehtani (2018), MC Graw Hill publications

#### B. Textbooks:

1. Introduction to International Business, Dr. Neeta Vaydande (2019), Sahitya Bhawan publications

## C. Websites for reference:

- 1. Wikipedia
- 2. Britannica
- 3. Investopedia

# **BCH507 SUMMER INTERNSHIP REPORT & VIVA-VOCE**

# **BCHNC 508 FOREIGN LANGUAGE**

# (Non-credit)German/French/Chinese

Subject Code	Subject Name	CONo.	Course Outcomes
	FOREIGN LANGUAGE	1.	To make them understand Germany, Basic grammar structure, Nouns(singular, plural), Numbers, Days, Months, Seasons, Colours.
		2.	To Understand Personal Pronouns, Verbs, Conjunctions, Prepositions, Articles, Adjectives, Prepositions.
		3	Students will be able to understand the. Tenses, Interrogative sentences, Negative sentences
		4	On successful completion of the course students will be able to understand the: Comprehension, Texts, Paragraph, writing, Vocabulary.

# German Language

## Unit I

Introduction to Germany, Basic grammar structure, Nouns(singular, plural), Numbers, Days, Months, Seasons, Colours.

# **Unit II**

Personal Pronouns, Verbs, Conjunctions, Prepositions, Articles, Adjectives, Prepositions.

## **Unit III**

Tenses, Sentence construction, Interrogative sentences, Affirmative sentences, Negative sentences.

## **Unit IV**

Comprehension, Texts, Paragraph, writing, Vocabulary.

# **Suggested Readings:**

- 1. The Everything Learning German Book- Edward Swick, e book.
- 2. German For Beginners— E. Prokosch, Forgotten Books.

# French Language

Subject Code	Subject Name	CO No.	Course Outcomes
			To make them understand Articles Gender and
		1	number of nouns and adjectives.
			Personal and To pronouns,
	French Language	2.	To Familarise them to Past and Future Tense. Intetrrogation, Negotion and Imperatives.
			Students will be able to understand the-
		3	Name of days, seasons, months, colours, garments,
			body parts and numbers.
		4	On successful completion of the course students will be able to understand the:
			Topical writing, self Introduction, Biodata,
			Description of person, place or things as family,
			house, class, city, country etc. Letter writing.
			Profession and nationality.

### Unit I

Articles Gender and number of nouns and adjectives. Personal and To pronouns, Demonstrative and Possessive Adjectives Preposition and adverbs Pronominal verbs.

### Unit II

Conjugation of verbs of all the Groups in Present Tense and Introduction –to Past and FutureTense. Intetrrogation, Negotion and Imperatives.

## **Unit III**

Name of days, seasons, months, colours, garments, body parts and numbers. Conversational- French between known and unknown people. Telephonic conversation with friends and clients.

### **Unit IV**

Topical writing, self Introduction, Biodata, Description of person, place or things as family, house, class, city, country etc. Letter writing. Profession and nationality. To reply question in French based on comprehension of a French text.

## Suggested Readings:

Schell Rosemerry: Learn French for Beginners. Renee

White: Barrons's Complete French

Grammer. Himanshu Rattan: French Communicative.

# **Chinese Language**

SubjectCode	Subject Name	CONo.	Course Outcomes
	Chinese Language	2 3	To Introduce them to China its History, culture and languages. Standard Chinese language- Phonetics, character writing.  To Familarise them to Basic grammar structure Nouns (singular, plural), Numbers, Days, Months, Seasons, Colours.  Students will be able to understand the Tenses, Sentence construction, Interro gative sentences, Affirmative sentences, Negative sentences.  Comprehension
		4	On successful completion of the course students will be able to understand the:
			Vocabulary, Text writing, Translation

## Unit I

Introduction to China-History, culture and languages. Standard Chinese language-Phonetics, character writing.

# **Unit II**

Basic grammar structure-Nouns (singular, plural), Numbers, Days, Months, Seasons, Colours. Personal Pronouns, Verbs, Conjunctions, Prepositions, Articles, Adjectives, Prepositions.

## **Unit III**

Tenses, Sentence construction, Interrogative sentences, Affirmative sentences, Negative sentences. Comprehension,

## **Unit IV**

Vocabulary, Text writing, Translation.

# Suggested Readings:

Elementary Chinese Reader, Book I& II, Foreign Language Press, Beijing. Modern Chinese: Beginners Course, Vol. I & II, Beijing Language Institute, Beijing.

## **BCH 601 GOODS AND SERVICES TAX IN INDIA**

Subject Code	Subject Name	CO No.	Course Outcomes
BCH 601	GOODS AND SERVICES TAX IN INDIA	BCH601.1	To make them understand indirect taxes, Levy and Collection of GST, Procedure of Registration under GST, Input Tax Credit, Composition Scheme, Reverse Charge Mechanis m, Zero rated Supply, Exemption from GST
		BCH601.2	To Familarise them to Accounting and Assessment under GST, Demand, Payment of Tax, Refund of Tax and Recovery
		BCH601.4	On successful completion of the course students will be able to understand the:  • Various provisions and issues under UGST and SGST.  • Integrated Goods and Services Tax (IGST) - Administration, Provision for Levy and Collection of Tax.

## Unit I

Introduction to Indirect Tax System, GST and its Basic Concepts, Definitions, GST Council, Levy and Collection of GST, Procedure of Registration under GST, Meaning, Time and Value of Supply of Goods and Services, Input Tax Credit, Tax Invoice, Debit and Credit Note, E-Waybill, Composition Scheme, Reverse Charge Mechanism, Zero rated Supply, Exemption from GST.

#### **Unit II**

Accounts and Records under GST, Return, Accounting and Assessment under GST, Demand, Payment of Tax, Refund of Tax and Recovery of Tax, Liability of Payment of Tax.

#### **Unit III**

Types of Assessment under GST, Tax Authorities, Provision of Inspection, Search, Seizure, Fine and Penalty, Appeal sand Revision, Audit and Advance Ruling.

# **Unit IV**

Integrated Goods and Services Tax (IGST)- Administration, Provision for Levy and Collection of Tax, Supply of Goods and Services: Meaning, Nature, Place, Refund of Integrated Tax, Apportionment of Tax & Settlement of Funds, Miscellaneous Provisions of IGST, UGST: Various provision sand is issues under UGST and SGST.

## **Suggested Readings:**

S. K. Shukla: Goods and Services Tax with Custom Duty (Hindi and English)Bare Act of GST

## BCH 602 AUDIT PROCEDURE AND STANDARDS

Subject Code	Subject Name	CO No.	Course Outcomes
		BCH 602.1	To Introduce them to meaning and objectives of Auditing; types of audit
		BCH 602.2	To Familarise them to Company Auditor – its appointment, Powers, Duties and Liabilities.
BCH 602	AUDIT PROCEDURE AND	BCH 602.3	Students will be able to understand the Auditing Standards, Appointment, Powers, Duties and Liabilities of Auditors.
	STANDARDS	BCH 602.4 will be able to understand the Significance of Cost Audit, Tax Audi	On successful completion of the course students will be able to understand the Significance of Cost Audit, Tax Audit; Management Audit and Computerized Audit.
		BCH 602.2	To Familarise them to Company Auditor – its appointment, Powers, Duties and Liabilities.

#### Unit I

Introduction: meaning and objectives of Auditing; Types of audit; Internal audit, Audit Process: Audit programme; Audit and books Working papers and evidences; consideration for commencing an audit, Routine checking and Test checking Internal Control, Internal auditing.

#### Unit II

Audit Procedure: Vouching; Verification of assets and liabilities. Audit of Limited Companies: Company Auditor - Appointment, Powers, Duties and Liabilities.

#### Unit III

Auditing Standards- Appointment, Powers, Duties and Liabilities of Auditors. Broad Outlines of Company Audit and Auditor's Report. Special Audit of banking companies, Audit of educational institutions, Audit of insurance companies, Audit of non-profit companies, When Fraud is suspected and When a running a business is proposed. Investigation; Divisible Profit and Dividend.

#### Unit IV

Recent trends in Auditing- Nature and Significance of Cost Audit, Tax Audit; Management Audit and Computerized Audit.

## **Suggested Readings:**

Principles and Practice of Auditing: R.G.

Saxena Principles and Practice of Auditing: T.R.

Sharma

STANDARDS on INTERNAL AUDIT (SIA) July 13th 2019 By C.A. Huzeifa Unwala

# Websites:

https://www.ifac.org/system/files/publications/files/IAASB%20HANDBOOK\_Vol%201\_0.pdf

https://uca.edu/internalaudit/files/2014/06/The-Audit-process.pdf

https://rajdhanicollege.ac.in/admin/ckeditor/ckfinder/userfiles/files/AUDITING%20AND%20ASSURANCE%20STANDARDS.pdf

https://www.wirc-icai.org/images/material/Standards-IA-15072019.pdf

https://www.wirc-icai.org/images/material/Process Audit PPT Updated 25 aug.pdf

https://www.oas.org/juridico/PDFs/mesicic4\_guy\_audit.pdf

https://cag.gov.in/uploads/media/Auditing-Standards-20200720134018.pdf

https://josephscollege.ac.in/lms/Uploads/pdf/material/Material\_AuditingUnit2.pdf

### BCH 603 BUSINESS ETHICS& CORPORATE GOVERNANCE

Subject Code	Subject Name	CO No.	Course Outcomes
BCH 603	BUSINESS	ВСН603.1	To Introduce them to definition & nature of Business ethics and Causes of unethical behaviour.
	ETHICS &	BCH603.2	To Introduce them to definition & nature of Business ethics and Causes of unethical behaviour.  To Familarise them to management of ethics Students will be able to understand the Ethic in Functional Area, Marketing, Finance, Human Resource and Information Technology.  On successful completion of the course students will be able to understand the:
CORPORATE GOVERNANCE	BCH603.3	Functional Area, Marketing, Finance, Human Resource and Information	
		BCH603.4	

### Unit I

Introduction: Definition & nature Business ethics, Characteristics, Ethical theories; Causes of unethical behaviour; Ethical abuses; Work ethics; Code of conduct; Public good.

#### Unit II

Management of Ethics - Ethics analysis [ Hosmer model ]; Ethical dilemma; Ethics in practice ethics for managers; Role and function of ethical managers- the Comparative ethical behaviour of managers; Code of ethics; Competitiveness, organizational size, profitability, and ethics; Cost of ethics in Corporate ethics evaluation. Business and ecological/environmental issues in the Indian context and case studies.

#### **Unit III**

Ethic in Functional Area, Marketing, Finance, Human Resource and Information Technology.

#### Unit IV

Environmental Ethics, Corruption and Gender Issues—Gender Ethics, Harassment and Discrimination.

### **TEXT BOOK**

Business ethics, sahitya bhawan

### REFERENCE BOOK

Business Ethics and Corporate Governance: B.N. Gosh, TMH

# Websites

wikipedia

onlinelibrary.wiley.com

### BCH 604 ENTREPRENEURSHIP & PROJECT MANAGEMENT

Subject Code	Subject Name	CONo.	Course Outcomes
BCH604	ENTREPRENEURSHIP & PROJECT MANAGEMENT	BCH604. 1	<ul> <li>To Introduce them to</li> <li>Entrepreneurship Role of</li> <li>entrepreneurship in economic development.</li> <li>Role and functions of entrepreneur.</li> <li>Theories of Entrepreneurship</li> <li>Development of women entrepreneur.</li> </ul>
		BCH604. 2	To Familarise them to Entrepreneurship Development Programmes(EDP's); Non- Government Organisation initiatives, Public Private partnership(PPP) Students will be able to understand the • Basic Concept of a Project, categories of
		BCH604.	projects • Forms of Project organisations. Phases of Project: • Project identification & Project formulation. Technical Analysis and social appraisal of the industrial projects.
		BCH604. 4	On successful completion of the course students will be able to understand the:  • Financial Appraisal: Cost of project, means of financing, estimates of cost Project Appraisal Criteria Payback-period, ARR, NPVI, IRR and risk analysis.

#### I Init I

Entrepreneur, entrepreneurship and entrepreneurial process: conceptual issues. Entrepreneurship versus Management Entrepreneurship Role of entrepreneurship in economic development. Role and functions of entrepreneur. Theories of Entrepreneurship; entrepreneurial competencies; Innovation and entre preneurial orientation in a developing economy. Development of women entrepreneur. Problems of entrepreneurship.

### **Unit II**

Industrialization and motivating forces for entrepreneurial growth; Entrepreneurial scene in- India Genesis and evolution of Government of India's SSI policy; Technology Parks; SEZ's in- fostering entrepreneurship development. Entrepreneurship Development Programmes (EDP's); Non-Government Organisation initiatives, Public Private partnership (PPP)

### **Unit III**

Basic Concept of a Project, categories of projects, Forms of Project organisations. Phasesof Project: Project identification & Project formulation. Project Appraisal Techniques: Market and Demand analysis, Technical Analysis and social appraisal of the industrial projects.

# **Unit IV**

Financial Appraisal: Cost of project, means of financing, estimates of cost, financial projections. Project Appraisal Criteria Payback period, ARR, NPVI, IRR and risk analysis. Implementation & Monitoring.

### **Recommended books:**

## A. Reference books:

- 1. Entrepreneurship, Dr. Robert D Hisrich (2020), MC Graw Hill publishers
- 2. Fundamentals of Project Management, Joseph Heagney (2019), Amacom publishers

# **B.** Textbooks:

- 1. Fundamentals of Entrepreneurship, Dr. O P Gupta (2022), SBPDpublishing house
- 2. Project Management, Beena Agarwal & Shyam S Agarwal (2020)

## C. Websites for reference:

- 1. Wikipedia
- 2. Investopedia
- 3. Britannica

## BCH 605 (AFS) GST ACCOUNTING: PROCEDURE AND SOFTWARE

Subject Code	Subject Name	CO No.	Course Outcomes
BCH 605  GST ACCOUNTING: PROCEDURE AND SOFTWARE		BCH 605.1	To Introduce them to: GST Accounting methods Accounting under GST. Electronic Cash andCredit Ledger Period of retention of accounts. Consequences of not maintain proper accounts and records
	BCH 605.2	To Familarise them to Understanding of Ledgers under GST. Accounting Entries for filing- GSTR- 1, GSTR- 2, and GSTR- 3 & 3B, GSTR- 9.	
	BCH 605.3	Students will be able to understand the Popular GST Billing and Accounting software-	
	BCH 605.4	On successful completion of the course students will be able to understand the:  Operation excellence in Tally ERP 9/ MARG GST/ MARG ERP 9+/ Quick books/ Zoho Books/or Profit books GST software.	

#### Unit I

Accounts and other records under GST- Responsibility of maintaining accounts and records, Accounts and records to be maintained, GST Accounting methods, Accounting under GST. Electronic Cash and Credit Ledger, Period of retention of accounts. Consequences of not maintain proper accounts and records.

#### Unit II

Understanding Ledgers under GST. Passing Accounting Entries for filing- GSTR- 1, GSTR- 2, and GSTR- 3 & 3B, GSTR- 9.

#### **Unit III**

Popular GST Billing and Accounting software- Software for small and medium enterprises, software for large enterprises, Software utility and features.

### **Unit IV**

Operation excellence in Tally ERP 9/ MARG GST/ MARG ERP 9+/ Quick books/ Zoho Books/ or Profit books GST software.

## **Suggested Readings:**

Handbook on Finalisation of Accounts with GST Perspective - The Institute of Chartered Accountants of India **Websites:** 

https://www.cbic.gov.in/

http://gst.customs.gov.my/en/ib/SiteAssets/Guide%20on%20GST%20Accounting%20Software.pdf

https://ncert.nic.in/textbook/pdf/leca101.pdf

https://cleartax.in/s/gst-book-online-pdf

 $\underline{https://idtc\text{-}icai.s3.ap\text{-}southeast\text{-}1.amazonaws.com/download/pdf20/Handbook-on\text{-}Finalisation\text{-}of\text{-}Accounts\text{-}with\text{-}GST-perspective\text{-}23\text{-}12\text{-}2020.pdf}$ 

https://www.selfstudys.com/sitepdfs/POM5mkchb9uwVTu34S13

https://icmai.in/TaxationPortal/upload/IDT/Article\_GST/38.pdf

# BCH 605(ITEM) FOREIGN TRADE PROCEDURES AND DOCUMENTATION

Subject	Subject Name	CONo.	Course Outcomes
Code			
BCH605(ITEM)	FOREIGN TRADE	BCH 605.1 (ITEM)	To Introduce them to:
	PROCEDURES AND		<ul> <li>India's Foreign Trade, its direction and</li> </ul>
	DOCUMENTATION		Composition
			Export Costing & Pricing
			<ul> <li>Procurement and processing of an export</li> </ul>
			order and Export Contract.
			Foreign trade policy.
			To Familarise them to:
		BCH605.2(ITEM)	Export Documentation.
			Methods/ Terms of payments for
			• Exports.
			• Export Financing:
			Quality control and inspection in
			• Exports. Type of risks, Cargo insurance:
		BCH	Students will be able to understand the:
		605.3(ITEM)	•Exports-planning: Adaption, Standardisation and
			Packag ing.
			Central Excise and custom clearance
			regulations
			Policy for EOU /FTZ/ EPZ units, Objectives,
		DOLLOG ACIDENA	criteria and benefits
		BCH605.4(ITEM)	On successful completion of the course
			students will be able to understand the:
			• Institutional Support for India's Foreign
			Trade, Export Incentives (Financial
			&Non-Financial Incentives).
			Schemes for import of capital goods
			Procedures and documentation for new
			hand capital goods. International Logistics

#### ∐nit I

Introduction to India's Foreign Trade. India's foreign trade-Direction and Composition, Export Costing & Pricing, Getting ready for Exports. Procurement and processing of an export order and Export Contract. Foreign trade policy.

## **Unit II**

Export Documentation. Methods/Terms of payments for Exports: Documentary credit and collection, Export Financing: Pre Shipment and Post Shipment Financing. Export Credit Guarantee Corporation of India (ECGC of India). Quality control and inspection in Exports. Type of risks, Cargo insurance: Contract, procedures and documentation for cargo loss claims, INCO Terms.

### **Unit III**

Exports-planning: Adaption, Standardisation and Packaging. Central Excise and custom clearance regulations- Procedures and Documentation. Export / trading / star trading / superstar- trading houses; Objective criteria and benefits, procedures and documentation; Policy for EOU/FTZ/EPZ units, Objectives, criteria and benefits.

#### Unit IV

Institutional Support for India's Foreign Trade, Export Incentives (Financial & Non-Financial Incentives). Schemes for import of capital goods, Procedures and documentation for new secondhand capital goods. International Logistics.

# **Recommended books:**

### A. Reference books:

1. Export import -procedure & documentation, Madhurima L1 & Sultan Ahmed(2021), Sultan chand & sons

#### B. Textbooks

- 1. Foreign trade documentation & Logistics, Suneera K, (2021), Notion Press
- C. Websites for reference:
- 1. Wikipedia
- 2. Cogoport .in
- 3. Investopedia

## BCH 606 (AFS) SECURITY ANALYSIS & PORTFOLIO MANAGEMENT

Subject Code	Subject Name	CONo.	Course Outcomes
BCH 606	SECURITY ANALYSIS & PORTFOLIO MANAGEMENT	BCH606.1	To Introduce them to nature and scope of investment decision, Investment & speculation, type of investment, investment opportunities, investment insecurities & other instruments.
		BCH606.2	To Familarise them to:
			•Equity Analysis & Valuation: General valuation framework, Time value of money, discounting & compounding, valuation of equity & preference shares •Bond Analysis Bonds: Characteristics, valuation, risk & return.
		BCH606.3	Students will be able to understand the
		DC11000.3	<ul><li><u>Portfolio Management</u></li><li><u>Portfolio Construction</u></li></ul>
		BCH606.4	On successful completion of the course students will be able to understand the:
			Pricing of Capital assets
			Portfolio Revision & Performance     Valuation

### Unit I

Nature and scope of investment decision, Investment & speculation, type of investment, investment opportunities, investment in securities & other instruments, Risk & Return, Trade off; Investment Environment: Investment process, Investment media.

# Unit II

Equity Analysis & Valuation:

General valuation framework, Time value of money, discounting & compounding, valuation of equity & preference shares different models, Fundamental Analysis Efficient Market Hypothesis & its implications to investors. Bond Analysis Bonds: Characteristics, valuation, risk & return.

## **Unit III**

Portfolio Management: Nature and Scope, Traditional Vs Modern Portfolio Management, Portfolio Risk and Return-Diversification & Portfolio Risk, Mean Variance Criterion.

Portfolio Construction: Markowitz Theory, Portfolio Analysis & optimum portfolio for an investor.

#### Unit IV

Pricing of capital Assets: Capital Market Theory, CAPM model- capital market line, security market line. Arbitrage pricing theory. Portfolio Revision & Performance Valuation: Need for revision of portfolio, portfolio performance evaluation, managed portfolio & its performance evaluation

# **Suggested Readings:**

	Security Analysis & Portfolio Management 1 Edition 2022, Dr. Ajit Kumar Publisher: SBPD Publications
	Security Analysis & Portfolio Management by <u>Sudhindra Bhat (Author)</u> , <u>Excel Books</u> (Publisher) 2011
Ref	Ference Books
	Investments by ZviBodie, Alex kane and Alan J. Marcus.
	Analysis of Investments and Management of Portfolio by Frank K. Reily and Keith C. Brown
	SECURITY ANALYSIS AND PORTFOLIO MANAGEMENT. V.K. Bhalla
Website	S
	https://www.udemy.com/course/securityanalysisportfoliomanagement/
	https://www.phindia.com/Books/BookDetail/9789391818265/security-analysis-and-portfolio-management-
1	kevin

# BCH 606 (ITEM) CONTEMPORARY ISSUES IN FOREIGN TRADE

Subject Code	Subject Name	CO No.	Course Outcomes
BCH606 (ITEM)	ISSUES INFOREIGN TRADE	BCH60 6.1(ITEM)	To Introduce them to:  Recent Developments in Trade Theory and Empirics.  Global capital- flow, FDI related Issues.  Foreign Policy and Foreign Trade Policy.
		BCH60 6.2(ITEM)	To Familarise them to International Laws as-to Child Labour, human rights, environment.  • Issues relating to Intellectual Property Rights.  • Effects of Corruption and Ease of doing Business on Trade and Capital Flow.
		BCH 606.3(ITEM)	Students will be able to understand the  WTO governed Issues- Trade Liberalization and domestic industry.  Regional Trade Blocs negotiations, bilateral and multi-lateral trades.
		BCH 606.4(ITEM)	On successful completion of the course students will be able to understand the  • International Dimensions on Long term Finance.  • The Growth and Concerns about Multinationals.  The Determinants of Exchange Ratesbalance of trade, balance of payment, purchasing power parity, Exchange Risks and Hedging Risk.

# Unit I

Recent Developments in Trade Theory and Empirics. Global capital flow, FDI related Issues, Technology and and Economic, Foreign Policy and Foreign Trade Policy.

### Unit II

International Laws as to Child Labour, human rights, environment. Issues relating to Intellectual Property Rights, Effects of Corruption and Ease of doing Business on Trade and Capital Flow.

## **Unit III**

WTO governed Issues- trade protectionism, agriculture subsidy, Trade Liberalization and domestic industry. Regional Trade Blocs negotiations, bilateral and multilateral trades

### **Unit IV**

International Dimensions on Long-term Finance. The Growth and Concerns about Multinationals. The Determinants of Exchange Rates- balance of trade, balance of payment, purchasing power parity, Exchange Risks and Hedging Risk

## **Text Books**

- Malabika roy &Saikat Sinha Roy, International Trade and International Finance: Exploration of Contemporary Issues, Springer
- Bandi Kamaiah, C.S. Shylajan, Current Issues in Economics and Finance, Springer.

### Reference books:

- World Bank: World Economic Situation & Prospects (2018&2019).
- Maurice D. Levi, International Finance: Contemporary Issues, Routledge, London and New york.

## Website links

• https://link.springer.com/content/pdf/bfm:978-1-349-24563-5/1.pdf